



**WPI**

Office of  
Financial Aid

100 Institute Road, Worcester MA 01609  
(508) 831-5469

Please submit this form to [finaid@wpi.edu](mailto:finaid@wpi.edu).

## 2024-2025 Dependent Verification Worksheet

Please submit by **June 30, 2024**

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected by the federal processor for review in a process called verification. The law says that before providing federal student aid, we must ask you to confirm the information you and your parents reported on your FAFSA. To verify the information you provided, please complete the questions below and include parent(s) and student signatures. Email, mail, drop off, or fax the form to the Office of Financial Aid within 4 weeks of your receipt of this letter. Failure to respond will result in our inability to disburse federal aid. If corrections need to be made to your FAFSA, the Office of Financial Aid will submit the changes on your behalf and will notify you of any changes by mail or email.

Student Name: \_\_\_\_\_

WPI ID: \_\_\_\_\_

For the 2024-2025 academic year I will be:

- On campus in a WPI residence hall
- Off campus in an apartment or WPI fraternity/sorority
- Commuting to WPI from a parent's or relative's residence

## Family Size

Family size should include the following:

- **The student.**
- **The student’s parents**, even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- **The student’s siblings** if the following are true:
  - They live with student’s parents (or live apart because of college enrollment);
  - They receive more than half of their support from the student’s parents; and
  - They will continue to receive more than half their support from the student’s parents during the 2024-2025 academic year.
- **Other persons** if the following are true:
  - They live with the student’s parents;
  - They will receive more than half of their support from the student’s parents; and
  - They will continue to receive more than half of their support from the student’s parents during the 2024-2025 academic year.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S. tax return at the time of completing the 2024-2025 FAFSA. As a result, the parent should not include any unborn children in the family size.

If more space is needed, please provide a separate page with the student’s name and ID number at the top.

<b>Name</b> Please list the <b>full names</b> of all family members.	<b>Age</b>	<b>Relationship</b>
		student

## Student Income Information

Students who **filed** or **will file** a 2022 IRS income tax return were required to consent and approve the sharing of tax information from the IRS to the FAFSA form. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student’s FAFSA directly from the IRS.

If 2022 income tax return information for the student was not available or could not be used, the student should provide the institution with a 2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 1040 income tax return with schedules 1, 2, and 3 (if applicable).

**Please select the one that applies:**

I filed a 2022 tax return, and my tax information was transferred from the IRS to my FAFSA.

I filed a 2022 tax return but was unable to transfer my tax information from the IRS to my FAFSA. I will send a copy of my 2022 IRS tax return transcript(s) or a signed copy of my 2022 1040 tax return with schedules 1, 2, and 3 to the Office of Financial Aid marked with my WPI ID.

I did not file a 2022 tax return and I did not earn any income in 2022.

I did not and was not required to file a 2022 tax return, but I earned income in 2022. I will complete the chart below with my 2022 earnings and send a copy of my 2022 W-2s to the Office of Financial Aid marked with my WPI ID.

Employer Name	Did you receive a W-2? If not, please explain why and provide alternate documentation.	Amount Earned in 2022
<b>Total Amount of Income Earned From Work:</b>		

## Parent Income Information

Parent(s) who **filed** or **will file** a 2022 IRS income tax return were required to consent and approve the sharing of tax information from the IRS to the FAFSA form. If parents filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student’s FAFSA directly from the IRS.

Please contact the Office of Financial Aid if parents had a change in marital status after December 31, 2022.

If 2022 income tax return information for the parent(s) were not available or could not be used, the parent(s) should provide the institution with a 2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 1040 income tax return with schedules 1, 2, and 3 (if applicable).

**Please select all that apply:**

My parent(s) filed a 2022 tax return, and their tax information was transferred from the IRS to my FAFSA.

My parent(s) filed a 2022 tax return but were unable to transfer their tax information from the IRS to my FAFSA. They will send a copy of their 2022 IRS tax return transcript(s) or a signed copy of their 2022 1040 tax return with schedules 1, 2, and 3 to the Office of Financial Aid marked with my WPI ID.

My parent(s) did not file a 2022 tax return and did not earn any income in 2022.

My parent(s) did not and were not required to file a 2022 tax return but earned income in 2022. They will complete the chart below with their 2022 earnings and send a copy of their 2022 W-2s to the Office of Financial Aid marked with my WPI ID.

Employer Name	Did you receive a W-2? If not, please explain why and provide alternate documentation.	Amount Earned in 2022
<b>Total Amount of Income Earned From Work:</b>		

## Certification and Signatures

Each person signing below certifies that all the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Intentionally giving false or misleading information may result in fines, imprisonment, or both.

Signatures cannot be typed.

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Print Student's Name

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Student's WPI ID Number

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Student's Signature (Required)

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Date

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Parent's Signature (Required)

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Date

Email the completed form to [finaid@wpi.edu](mailto:finaid@wpi.edu).  
Any required tax documents should be sent via fax to (508) 831-5039.