

COMMITTEE ON ACADEMIC POLICY  
Minutes of Meeting #3, Academic Year 2016-2017  
September 23, 2016

Present: M. Humi (Chair); J. Bech; J. Doyle; M. Elmes; J. Hanlan; A. Heinricher; J. Ross; D. Olinger

The minutes of the meeting of September 14 were approved.

CAP considered a motion to endorse changes in the composition of the Undergraduate Outcomes Assessment Committee (UOAC). UOAC is a subcommittee reporting to CAP. The changes proposed would: 1) add the Director of Institutional Research (an assessment position) to the membership of UOAC; 2) change the current language which requires that CAP's appointee to UOAC must be a member of CAP to provide that CAP may choose any tenured/tenure track member of the Faculty to serve as CAP's appointee to UOAC. Discussion led to the conclusion that the Director of Institutional Research could add valuable insight to UOAC. Since Dean Heinricher is a member of both UOAC and CAP, CAP will still have direct and immediate feedback on UOAC matters and the flexibility of allowing CAP to solicit any faculty member as its appointee to UOAC will not hinder communication between CAP and UOAC in any way. The motion passed unanimously. Since this motion requires a change in Bylaw One of the Faculty Constitution, it will require approval by 2/3 vote at a Faculty Meeting.

CAP discussed the proposal to require department head approval for ISP registrations in some cases. Prof. Doyle reported that last year department heads were asked to review a previous version of the proposal and requested some revisions. The current proposal is divided into 3 motions. Profs. Doyle and Heinricher presented this revised proposal at a recent department heads meeting. Motion 2 was seen by department heads and the proposal was generally supported in principle. However some changes to motions 1 and 3 were suggested. Professors Doyle and Heinricher will draft such changes and Professor Doyle will present them at the next CAP meeting.

Respectfully submitted,

James P. Hanlan