

Financial Aid Award Reduction/Cancellation Instructions

If you would like to reduce or decline loans or work study offered, you need to complete the following steps:

1. Log in to your [Financial Aid Portal](#).
2. Click the aid year you would like to reduce/decline aid in.
3. Click "View Your Award Notice".
4. Below the summary of your financial aid, there is a link called "Financial Aid Award Reduction Form".

Net Cost	=
Loans Offered	-
Estimated Remaining Cost	=

If you have funds offered that you wish to reduce or cancel, you can do so by completing the [Financial Aid Award Reduction Form](#).

An estimated cost of attendance breakdown is below. There are several options to mitigate remaining costs:

- Enroll in an [interest-free monthly payment plan](#)
5. Click "Reduce or decline".
 6. **Change the numbers to 0 to decline the aid offered** (or change the numbers to a smaller amount to reduce the aid offered).
 7. Check the box confirming your submission is complete.
 8. Click submit.

Please note: WPI does not allow students to reduce or decline scholarships and grants.