

**Minutes of the Committee on Academic Operations (CAO)
Meeting #11 of AY 2021-22**

Date and Time: Friday January 21, 2022, 1:00PM – 2:00 PM

Location: Virtual meeting via video conference

Attendees: D. Cote (ME, Secretary), L. Elgert (IGS), M. Ephraim (HUA), E. Eroglu (undergrad rep), S. Miles (Registrar), J. Srinivasan (BBT), L. Titova (PH, Chair)

Absent: A. Gericke (CBC, Associate Dean of Undergraduate Studies), K. McAdams (Academic Programs), P. Musacchio (CBC), P. Reilly (Assistant Dean of Student Success)

The meeting was called to order by Prof. Titova at 1:01 PM.

Meeting minutes from 01/14/2022 were approved.

Old Business:

1. Revised motion from the Aerospace Engineering department to modify their program distribution requirements was re-visited. The new motion addresses two prior requests from CAO and now meets the requirements. Motion was approved.

New Business:

1. A motion from the Data Science program to adjust their program minor requirements allowing students to take one 1xxx-level course was approved.
2. A motion to add an experimental course Engineering and Public Policy 1 (GOV210X) in AY 21/22 and 22/23. Conditional approval was made, pending minor corrections (an update on the resource needs).
3. A motion from HUA was conditionally approved to add an additional experimental offering of the Fundamentals of Theatrical Design during C23, since the first year (C21) was remote only and may not be representative of the in-person course. Clarification was requested to clarify the language to reflect when the course was already offered and what specifically is being reflected requested.
4. A motion from HUA was conditionally approved to add an additional experimental offering of the Scenic Design and Fabrication (TH320X) course in B-term AY22/23, since the first year was remote only and may not be representative of the in-person course. Clarification was requested to clarify the language to reflect when the course was already offered and what specifically is being requested.
5. A motion from HUA to add a new course, Stage Management (TH 360X), in 2023 was discussed. Additional information is requested before approval.
6. A motion from HUA to add a course, Dramaturgy (TH 323X), in 2023 was discussed. Clarification on what type of course (experimental or permanent) is requested.
7. A motion from HUA to change the title and description of MU 4621 (from Independent Instruction in Music to Independent Music Lessons) was conditionally approved. The

new description includes additional details about lessons for credit versus fee, but further minor details are requested before full approval.

Meeting concluded at 1:50PM

Respectfully submitted,
Danielle Cote (CAO Secretary)