

## CAO Meeting #9 11/11/2022

**Present:** Laureen Elgert (IGS, Chair), Danielle Cote (MME, Secretary), Jagan Srinivasan (BBT), Paul Reilly (Assistant Dean of Student Success), Steven Van Dessel (CEAE), Arne Gericke (CBC, Interim Dean of Undergraduate Studies), Qingshuo Song (MA), Michelle Ephraim (HUA), Nick Blank (Director of Academic Programs, Undergraduate Studies)

**Absent:** Jennifer McCarthy (Associate Registrar)

**Date and Time:** Friday, November 11, 2022, 10:00 AM

**Location:** Virtual meeting via video conference

Meeting was called to order at 10:03 am.

### Old Business:

- Meeting minutes from Meeting #8 October 28, 2022 were approved.
- A motion from SSPS to change the titles of “Programs in International Development, Environment, and Sustainability (IDEaS),” “Economics Science,” and “Society, Technology, Policy” to the “Program in Technology, Policy, and Sustainability” in order to amalgamate the three programs was approved.

### New Business:

- Interim Dean of Undergraduate Students, Arne Gericke, shared an update on the course catalog to a new HTML web-based format from the current PDF format. This would be a digital version only, though sections could be printed. Departments would have their own access to edit the catalog. The software would also identify mistakes as a result of courses, numbering, descriptions, etc. changing with previous versions.
- A motion from SSPS to create a new major, Policy Studies, was reviewed. CAO suggests minor changes to the course description language and clarification to the requirements before approving; motion tabled.
- A motion from SSPS to create a new course, ECON 3100: Economics of Climate Change, was reviewed; additional information, including a minor change in the course rationale and addition of implementation year, will be requested.
- A motion from SSPS to create a new course, ENV 3500: Women and the Environment, was reviewed; additional information was requested.
- A motion from SSPS to remove the minor in Political Science and the Law, as there are no students currently enrolled, was discussed.

Meeting adjourned at 10:55 am.

Respectfully submitted,  
Danielle Cote, CAO Secretary