

Committee on Teaching and Research Faculty Meeting #10 Minutes
Thursday Nov. 17th, 2022
2pm-3pm

Meeting held both in person and on Zoom

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA), Suzanne LePage (CEAE)

1. Call to order. Chair Brodeur called the meeting to order at 2pm

2. Meeting Guest – Secretary of Faculty Mark Richman. The Committee talked to the Secretary of Faculty about how to proceed with action items, and general lingering questions regarding strategies for addressing issues raised in prior meetings.

First, the question was brought up of what to do when it seems as though the faculty handbook isn't being followed by a department head. The Secretary of Faculty clarified that, if rules in the faculty handbook are indeed being violated and a department head doesn't acknowledge this, the issue may be brought before administration. The Secretary of Faculty could help advocate for the affected faculty member in this case. The Secretary of Faculty could also be willing to meet in person with both the affected faculty member and the department head if it would be helpful. It's always important, though, to first make sure the rules support such actions before taking them.

In reference to Kimberly LeChasseur's findings on the TPT process, the Secretary of Faculty raised the possibility of a brief presentation for department heads when they gather for a meeting.

The Committee and the Secretary of Faculty next conversed about the process of passing up agenda items from CTRF to COG.

Lastly, the Committee and the Secretary of Faculty talked through CTRF's role in university governance looking forward. The Secretary of Faculty said he could imagine CTRF as a standing committee, and he could also imagine CTRF as a permanent subcommittee of COG. This can be an ongoing conversation.

3. Approve meeting minutes #8 and #9. Chair Brodeur proposed that the Committee discuss the notes for the previous two meetings over email.

The meeting was adjourned at 2:05pm.

Respectfully submitted,

Joe Aguilar

CTRF Secretary