

**Committee on Teaching and Research Faculty (CTRF) Meeting #11 Minutes**  
**Thursday Dec. 1, 2022**  
**2pm-3pm**

**Meeting held in person**

**Members in attendance:** Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA), Suzanne LePage (CEAE)

1. **Call to order.** Chair Brodeur called the meeting to order at 2pm
2. **Approve meeting minutes #9 and #10.** The committee discussed meeting minutes #9 as a committee and approved them after a few edits were made. Next, the committee discussed minutes #10, which were also approved, with minor edits.
3. **Meeting Guest – Kimberly LeChasseur.** The CTRF Committee discussed the possibility of Kimberly’s presenting her findings and recommendations to department heads. January might be the target time for this to happen. The committee agreed to ask the provost about how to proceed.

The committee then discussed how to best distribute any pertinent information to the next TPT cohort before the next application phase. The committee raised the possibility of hosting a town-hall-style event shortly after break where applicants might receive answers to lingering questions, discuss any concerns, etc. Perhaps updating the FAQ would also be helpful.

In regard to discussions about gathering data related to salaries, Kimberly emphasized the need to first create a safe space for human interaction, which might begin with in-person conversations with few people who are comfortable talking about questions around salary equity. There is survey fatigue on campus. Perhaps rather than relying solely on surveys, having a live conversation--and continuing that conversation over time--could serve a dual purpose: community building and data gathering.

4. **Meeting Guest – Provost Art Heinricher.** The committee agreed to host Provost Art Heinricher at the next meeting.

**The meeting was adjourned at 3pm.**

**Respectfully submitted,**

**Joe Aguilar**  
**CTRF Secretary**