

Committee on Teaching and Research Faculty Meeting #1 minutes
Tuesday August 30th, 2022
1pm-2pm

Meeting held electronically via Zoom

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA)

1. **Call to order.** Chair Brodeur called the meeting to order at 1:00pm.
2. **A-term meeting time.** Chair Brodeur suggested CTRF meeting times alternate weekly during A term to accommodate committee members' different schedules.
3. **Kimberly LeChasseur's FAQ.** The committee would like to take ownership of the Professor of Teaching (PoT) Tenure Path FAQ to help ensure the information on the FAQ is correct. Chair Brodeur will reach out to Kimberly about this agenda item. The committee will review and edit the FAQ in an ongoing way.
4. **Qualtrics survey for future agenda items.** The committee discussed how to best solicit feedback from TRT faculty and the community at large. Chair Brodeur will ask Kimberly for her perspective on the information gathering process. The committee also considered how to best collect feedback from the community going forward.

The committee decided to send out an introductory email to faculty to explain their role, as CTRF will handle issues formerly under the TRT Council's purview. Chair Brodeur will draft this email.

The point was raised that WPI has a huge number of new TRT faculty, and the committee should ensure the TRT contact list is accurate and up to date. Izabela will investigate this question.

5. **Scheduling follow-up meeting with the provost to address agenda items remaining from 8/17/22 meeting.** The committee is working on this.
6. **Getting 40% of teaching faculty on the tenure track.** It looks likely there is strong support to place 40% of teaching faculty on the tenure track. The committee needs to determine what 40% of teaching faculty looks like at present. It is important to get the administration on board with recognizing that, for cohort 3, there should be a larger number than with previous cohorts if we are to reach 40%.
7. **Support and preparation assistance for cohort 3.** Ingrid Matos-Nin and others may be helpful in directing a series of meetings/workshops to assist candidates for cohort 3 with portfolio preparation.

It was suggested that the committee email teaching professors to get a sense of who's planning to apply for the tenure path and connect those applicants with possible advisors within their own departments. Izabela will draft this email.

The committee suggested listing point people from different schools at WPI on a FAQ page, so TPT applicants know where to go for advice within their own department if they're considering applying for the tenure track.

- 8. Continued support and advocacy for cohorts 1& 2.** The committee discussed the 8/17/22 meeting with the provost about lingering TPT questions, specifically in regard to salary equity (what's the right approach to discussing salaries while respecting faculty privacy concerns?). The committee discussed how to best promote transparency around salary equity among TRT faculty. Chair Brodeur will solicit advice from Kimberly on this topic.
- 9. Continued support and advocacy for instructors on campus, including pay, campus wide respect, providing adequate resources, unifying requirements, etc.** The committee will address this item in an ongoing way. The committee will continue to converse about how to advocate for instructors' well-being at WPI.
- 10. The meeting was adjourned at 2:00pm.**

Respectfully submitted,

Joe Aguilar
CTRF Secretary