

**Committee on Teaching and Research Faculty Meeting #3 minutes**  
**Tuesday Sept. 13<sup>th</sup>, 2022**  
**1pm-2pm**

**Meeting held electronically via Zoom**

**Members in attendance:** Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA)

1. **Call to order.** Chair Brodeur called the meeting to order at 1:10pm.
2. **Review and approve minutes from Meeting #2.** All committee members in attendance voted in favor of approving the minutes from 9/06.
3. **Discuss Kimberly LeChasseur's survey; approve for immediate distribution to inform upcoming meetings.** The committee agreed that the survey looks good and is ready to send out. Chair Brodeur will do a final pass over the survey and then distribute.
4. **Clarify agenda for follow-up meeting with the provost.** During the follow-up meeting with the provost, the committee decided they should prioritize the following: questions about cohort contracts, clarifying the number of members of cohort three, understanding how cohort three will be selected, and emphasizing the need to reach the 40% goal of getting TRT faculty on the tenure track. The committee also would like to see how they can help the provost communicate with the TRT about these issues.

The committee agreed they should continue to, in an ongoing way, address the issue of the faculty workload model at WPI. Relatedly, Chair Brodeur will follow up with AAUP to see about any relevant salary data.

5. **Take ownership of the mailing list for TRTs.** Committee member Danielski looked into this. The committee will take on administration of the mailing list and manage the list as needed. Chair Brodeur will follow up about the list, and Secretary Aguilar will serve as list administrator once it's under the committee's control.
6. **Election processes.** The committee discussed the relatively recent enfranchisement of a large swath of faculty; many of these folks may not be aware of the processes and protocol around how ballots for university-wide committees are constructed. They (and others) might appreciate knowing more about election results, such as percentages of voters and other relevant data. The committee will address this agenda item in an ongoing way.
7. **TRT participation in administrative reviews and tenure cases.** The committee received feedback that, in the past, some TRT colleagues have not been sure whether they can

participate in tenure reviews and administrative reviews. Chair Brodeur will check to see where such procedures are codified.

**The meeting was adjourned at 2:05pm.**

**Respectfully submitted,**

**Joe Aguilar  
CTRF Secretary**