

**CTRF Meeting #5**  
**Tuesday Sept. 27<sup>th</sup>, 2022**  
**1:00pm – 2:00pm**

**Meeting held electronically via Zoom**

**Members in attendance:** Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA)

1. **Call to order.** Chair Brodeur called the meeting to order at 1:05pm.
2. **Review notes from Meeting #4.** The committee discussed Committee Member LePage's notes from the previous week's meeting. Secretary Aguilar will format Committee Member LePage's notes into minutes form and then forward a draft of the minutes to the rest of the committee for final approval before sending to the faculty.
3. **Meeting guest.** The committee talked to a colleague for much of the hour about job titles, contracts, transparency, and salary equity, with a particular focus on the status of instructors/lecturers at WPI as compared to peer institutions.

The committee agreed to review relevant language in the faculty handbook regarding titles, qualifications, promotions, and benefits. The committee will also continue to determine, in an ongoing way, the best channels for addressing related items from colleagues.

4. **Review the results of the survey together.** Six colleagues would like to meet with CTRF. The committee discussed which concerns to prioritize among the survey results, and which issues to address in an ongoing way.

The committee raised the possibility of having a research professor join the committee's meetings in an informal capacity.

Chair Brodeur will follow up to see about scheduling meetings with appropriate survey respondents. The committee agreed to continue to review survey feedback and determine how to proceed as needed, on a case-by-case basis.

5. **Meeting with Lou Roberts.** The committee decided to offer to host Lou Roberts on 10/04 to hear about potential future agenda items. Chair Brodeur will reach out to Lou Roberts to follow up.
6. **Scheduling a B-term meeting time.** Secretary Aguilar will send out a meeting request to the committee.

**The meeting was adjourned at 2:05pm.**

**Respectfully submitted,**

**Joe Aguilar**

**CTRF Secretary**