

Minutes of CGSR Meeting #6 on 11/23/2021

The Committee on Graduate Studies and Research (CGSR) held its sixth meeting of AY '21/'22 on November 23, 2021 (Tuesday) via Zoom.

Present: D. Korin (CS, Chair), S. Shell (BBT, Secretary), M. Demetriou (AE), L. Fichera (RBE), D. Medich (PH), Y. Telliel (HUA), J. Tourtellotte (BCB, GS).

Guests: S. Miles (Registrar), K. McAdams (Director of Academic Program Planning), John McNeill (Dean of Engineering)

Prof. Korin called the meeting to order at 3:02 pm.

1. The minutes of meeting #5 were reviewed and approved with minor edits.
2. Discussion item: Lecture Capture default in C and D terms. Dean McNeill joined the meeting to present data on lecture capture usage in A/B terms and answer questions about CERT's proposal to continue default lecture capture for C and D terms. Some key data and discussion points were as follow.
 - a. Approximately 90% of courses and 80% of students used lecture capture (recording classes and watching class recordings, respectively) after lecture capture became the default.
 - b. Faculty who opted out of lecture capture and provided a reason for doing so mainly reported that their classes were not suitable for lecture capture (eg, discussion-based classes) or were being recorded through another mechanism (eg, zoom).
 - c. It was noted that some faculty could use additional support learning how to switch between Echo360 and zoom as recording mechanisms.
 - d. It was noted based on number of videos watched and anecdotal information that grad students may be more likely to watch lecture recordings instead of attending class in person on a regular basis, while undergraduates may be more likely to continue attending class in person while using recordings to review information or in case of illness.
 - e. There appeared to be general agreement among committee members that this proposal is appropriate for vote by the full faculty at faculty meeting.
 - f. The committee voted unanimously to endorse the motion to continue opt-out lecture capture for graduate courses in spring '22.
3. Voting item: Interdisciplinary PhD Program Proposal (revised).
 - a. The committee reviewed and voted to approve an Interdisciplinary PhD Program Proposal.
 - b. It was noted that the CGSR website has templates for Interdisciplinary PhD Program Proposals as well as other motions, and faculty should be made aware of these to streamline review and approval of future proposals.
4. Discussion and voting item: Changes to CBC grad catalog language.
 - a. The committee reviewed and voted to approve revisions to the CBC graduate program language.

The meeting was adjourned at 4:05 pm.

Respectfully submitted,

Scarlet Shell

BBT

Secretary