

COMMITTEE ON ACADEMIC POLICY
Minutes of Meeting #12, Academic Year 2016-2017
January 27, 2017

Present: M. Humi (Chair); J. Beck; S. Boecker; J. Doyle; M. Elmes; J. Hanlan; D. Olinger; C. Pellegrini

D. Olinger is CAP's representative to UOAC (Undergraduate Outcomes Assessment Committee). Olinger briefed CAP on UOAC's consideration of forming a subcommittee for Learning Outcomes for Global and Multi-Cultural Competency. CAP approved the formation of such a subcommittee. When a list of members is ready, CAP will review and approve of the membership.

CAP revisited the issue of the Director of Institutional Research holding non-voting membership on UOAC. CAP favors the DIR holding membership on UOAC since many issues confronting UOAC require familiarity with institutional data and the DIR could facilitate the provision and analysis of this information.

M. Humi presented a draft of a letter to department heads requesting information about how monitoring and evaluation procedures, mandated in the Faculty Handbook, are implemented in the various departments. J. Hanlan will revise the draft for consideration and possible approval at CAP's next meeting.

M. Humi will request hard data on class size from Dean Heinricher for presentation and discussion at the next meeting.

Respectfully submitted,

James Hanlan, Secretary