

PH2501 – Photonics Operational Guidelines

- Class attendance:** The "class participation" part of your grade (10%) will be based in part on class attendance. I will do this by passing around a sign-in sheet during each class. Signing in for another student is not allowed, and will be considered a violation of WPI's Academic Honesty Policy (see below).
- Homework:** The assigned homework is designed to help you learn the material, and one of the best ways to learn is to discuss things with other students. Therefore, collaborating with other students on homework is not only allowed, but encouraged. However, passive copying of another student's work is not at all helpful in learning the material. Each student, after discussing the problems with other students if needed, is to write out the solutions independently, in his/her own words and manner. Passive copying, if detected by the instructor, will be considered a violation of WPI's Academic Honesty Policy (see below). Solutions to the homework will be posted on the web site shortly after it is due. Once the solutions are posted, LATE HOMEWORK WILL NOT BE ACCEPTED. If you can't come to class because of illness or other activities, have a friend drop off your homework, or you can put it in my mailbox early, or if you're out of town you can email it to me.
- Exams:** The mid-term and final exams will be equally weighted (each 35% of the final course grade). The mid-term will be a take-home exam, and for this exam you may use any written resource (notes, books, etc), but you may not communicate with any other person regarding the exam problems. This includes any form of communication. Failure to adhere to the above will be considered a violation of WPI's Academic Honesty Policy (see below). The final exam will be in-class, and will emphasize the latter portion of the course. Students may bring in with them a single 8.5x11 inch sheet with formulas or notes written on either side, but no other references such as notes, books or laptops may be used. You should bring a calculator and pen/pencils. If you need to miss an exam, notify me of the situation right away. There will be a significant penalty for missing an exam without prior notification.
- Special needs:** If you need course adaptations or accommodations because of a disability, or if you have medical information to share, please make an appointment with me as soon as possible.
- Academic Honesty:** Since much of the conduct of this course depends on your abiding by the WPI Academic Honesty Policy, it is important that you review this policy at <http://www.wpi.edu/Pubs/Policies/Honesty/policy.html>. If there are any questions about how this applies in this course, don't hesitate to ask me.