

DATE: November 30, 2009
TO: WPI Community
FROM: Tracy Hassett, Vice President
Office of Human Resources
RE: INCLEMENT WEATHER ANNOUNCEMENTS

Happy Holiday Season!

With the upcoming winter season and in preparation for severe weather conditions, the following is a list of television and radio stations that will be carrying WPI's closing and delayed opening announcements. WPI also provides inclement weather announcements to all faculty and staff by calling (508) 831-5744.

Radio Stations

TV Stations

WTAG (580 AM)
WRKO (680 AM)
WBZ (1030 AM)

WSRS (96.1 FM)
WXLO (104.5 FM)
WORC (98.9 FM)
WWFX (100.1 FM)

WBZ-TV (channel 4)
WHDH-TV (channel 7)
WCVB-TV (channel 5)

Additionally, announcements regarding inclement weather will be available on the WPI web page.

In the event of inclement weather, when there is no announced closing, the following pay procedures will be followed for all non-union employees reporting to work late, not at all, or leaving early:

If you report to work by 10:00 a.m. and you remain at work for the rest of your regularly scheduled workday you will be paid for your normal workday.

If you report to work after 10:00 a.m. you will be paid only for the balance of hours worked for the remainder of your normal workday.

If you do not report to work, are unable to work or leave early (after notifying your supervisor), lost time may be charged to vacation/personal time or it may be listed as time off without pay.

If you have any questions regarding this announcement or our inclement weather policy, please do not hesitate to call our office at extension 5470 or by emailing human-resources@wpi.edu.