

## TA/RA/Fellowship Change of Status Form

(For graduate students **only**; send TA awards to **Graduate Studies** by 10<sup>th</sup> of the month)  
 (All changes involving RA awards/Fellowships **must** be sent to Research Accounting for signature)

Date Requested: \_\_\_\_\_ Effective Date: \_\_\_\_\_ Current Employee Class: GM

Name: \_\_\_\_\_ ID Number: \_\_\_\_\_  
Last First MI REQUIRED

**Change funding source distribution FROM (Required):**

FOAPAL	Dept/Grant	%/\$	Position #	Start Date	End Date

**TO:**

FOAPAL	Dept/Grant	%/\$	Position #	Start Date	End Date

- Change Stipend** **FROM:** Monthly \$ \_\_\_\_\_ **TO:** Monthly \$ \_\_\_\_\_
- Change Title** **FROM:**  TA  RA  Fellowship **TO:**  TA  RA  Fellowship
- Tuition Credits** **FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_ Fall: \_\_\_\_\_ Spring: \_\_\_\_\_ Summer: \_\_\_\_\_

**Termination:**  This is a termination of employment. **Date:** \_\_\_\_\_  
 (Please indicate reason under Other Information.)

**Other Information:**

**Must be completed with ALL Signatures to Human Resources by 18<sup>th</sup> of the month**

<b>Authorization for changes to Research Assistant Position:</b>	<b>Authorization for changes to Teaching Assistant Position:</b>
_____ Principal Investigator Signature <span style="float: right;">Date</span>	_____ Department Head Signature <span style="float: right;">Date</span>
_____ Research Accounting Office <span style="float: right;">Date</span> (positions funded with soft \$)	_____ Graduate Studies <span style="float: right;">Date</span>
_____ Graduate Studies <span style="float: right;">Date</span>	_____ Provost's Office <span style="float: right;">Date</span>

Human Resources Date