This is a special time of year for us in Human Resources!

We recently enjoyed our Long Service Award dinner on 5/4/16 for those employees celebrating their long service with WPI (a combined 1,215 years!), and our 3rd annual Employee Appreciation Ice Cream Social on 5/6/16.

We want to congratulate our long service award recipients, Spot Award winners over the past year, and our Trustees' Award for Outstanding Staff Member winners, Mike Dorsey and Rhonda Podell.

Thank you ALL for everything you do to make WPI such a great place to be.

Check out photos from both events and the full list of our long service award recipients on our Employee Recognition page!
Call: 1-800-732-8353 for an appointment.

Check out these informative webinars for more retirement information:

- Fundamentals of Retirement Income Planning
- Fundamentals of Retirement Income Planning: On Your Own
- Make the Most of Social Security

Sullivan, Garrity & Donnelly: Mondays by appointment in the Morgan Room, Campus Center
Call: Bob Blute at (508) 453-2549 or get a quick quote for your insurance needs!

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Payroll Deadlines

* Reminder: With the start of the summer schedule, STAFF - please use the appropriate earn codes on timesheets. STUDENTS - please use the summer earn code going forward.

*Please note: Effective 7/1/16, the pay schedule for all Graduate Research Assistants (RAs) and Graduate Teaching Assistants (TAs) will change from monthly to biweekly. More information will be announced regarding this change.

Please contact Payroll with any questions.

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Wellness Corner

Wellness Rewards Program

To learn more about challenges and to see the Wellness Rewards Program checklist, visit our website!

Upcoming Events

- Weight Watcher meetings for 12-week session starting 5/12/16 - contact Karen Goudey
- Healthy Herd Open Forum Meetings held at noon in Hagglund Room, Campus Center on:
  - 5/26/16

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Summer Hours and Casual Dress Fridays
We are pleased to announce that WPI will be continuing the tradition of a summer work schedule beginning **Monday, 5/16/16** and ending **Friday, 8/19/16**.

In addition, Casual Dress Fridays will be back in place from **5/16/16** through **8/19/16**. A few guidelines for Casual Dress Fridays include:

- No sweat pants
- No ripped or torn jeans
- No "short shorts"
- No spaghetti-strap tank tops
- No halter/tube tops
- No pajama bottoms

Casual Dress Fridays are optional - anyone who does not participate should wear their normal, professional clothing. Each department will determine the appropriateness of attire for individuals, and may occasionally adjust Casual Dress Friday, if necessary.

For more information, please see the memo posted on the HR website, or call the Office of Human Resources at x5470.

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Communicating in Relationships: 5 Steps to the Best Fight Ever
Wouldn't it be great if you could express yourself well in a fight and ask for what you really want and need? In this practical, research-inspired workshop you will learn how to transform your next conflict into a conversation that leaves both parties feeling heard and respected.

- Early registration is recommended!
- Register on E4 Health/LifeScope's [website](#)
- Username: wpi
- Password: guest
- In the middle of the homepage, click on 'Upcoming Webinars' and register for the sessions you are interested in
- *If you are unable to attend, look for the archived webinar on the website approximately 7-10 days after the live presentation.*

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**Emotional Intelligence**

Emotional intelligence matters. Whether you are aware of them or not, emotions are intertwined in everything you think, do and say each day on the job, in your career and throughout your life.

Emotional Intelligence (EQ) is how you handle yourself and interact with others in the workplace. People who develop their EQ communicate effectively, handle stress well, make good decisions, handle conflict productively,
are better team players, respond flexibly to change, influence others more, and provide top-notch performance.

HR is pleased to co-sponsor this session with CPE on:

Tuesday, 6/28/16
8:30 AM - 4:30 PM
Forkey Conference Room, Harrington Auditorium

To register, please contact Betsy Barr at x6009

Mentors from all professional backgrounds needed for a one day volunteer opportunity!

Women who are passionate about making a difference in the lives of girls today, while building a bright future for tomorrow, are encouraged to sign up. No special skills necessary - training will be provided.

This conference will teach 75 8th grade girls from Worcester's Sullivan Middle School the importance of financial literacy. Mentors are only asked to commit to one day.

Dollar $cholar Financial Literacy Conferences:
Wednesday, 5/25/16
Thursday, 5/26/16
Friday, 5/27/16
8:30 AM - 2:30 PM
Assumption College
For more information or to register, please contact Anne Wettengel

May 13, 2016