

The WPI Exchange Program Application Guidelines and Forms

Application Deadline

May 16, 2008

Checklist for Application

The following checklist can be used as a guide for submitting a complete application. All applicants must provide the following items:

- Completed Application & Data Sheet
- Financial Statements
- Health Services Form
- Housing Request Form (if needed)
- Housing and Food Services Agreement
- Proof of Medical Insurance
- Course Pre-Registration Form

Your application will be considered complete only after all application materials are submitted. Failure to follow through with completing any forms may result in your application being rejected.

All materials should be mailed to:

Leanne Johnson
Program Administrator,
Global Perspective Program
Interdisciplinary & Global Studies Division
Worcester Polytechnic Institute
100 Institute Road
Worcester, MA 01609-2280
USA

Telephone: 508-831-6089
Fax: 508-831-5485
E-mail: ljohnson@wpi.edu

Application Instructions

- A) Using a typewriter or black pen, complete all parts of the enclosed forms.
- B) Visas – All WPI exchange students are required to obtain a J-1 student visa to study in the United States. Please complete the enclosed Application & Data Sheet. WPI will send you an IAP-66 form, which is required by the US embassy or consulate when you apply for your visa.
- C) Housing – On-campus housing is limited and cannot be guaranteed if housing requests are not received by the application deadline. Also, please keep in mind that linens (**sheets, blankets, towels, etc.**) are not provided.
- D) Medical information – The enclosed health form must be completed by your physician and returned to this office with your application. *Massachusetts State Law sets the immunization requirements and WPI cannot permit students to register who have not met these requirements.*
- E) Medical Insurance – All international students are required to furnish proof of medical insurance that is valid for the length of their stay in the United States. You must furnish a letter clearly stating this in English from your insurance carrier. *Students who do not have proof of valid insurance are required to purchase a policy made available to WPI students.*
- F) Course registration – The normal course load for undergraduates at WPI is three courses for each seven-week term. You must use the Pre-Registration Course Request to register. For up-to-date information on available courses, please go to the WPI Web Site maintained by the Registrar's Office at <http://www.wpi.edu/Admin/Registrar/>