

IPEDS R/E Data Collection & Reporting (BOF)
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 NMSU, Boys Town
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 Course ID 1275

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Introduction

- **IPEDS R/E Data Collection & Reports Discussion**
 - Start Race and Ethnicity re-survey efforts for students and employees now to be prepared for the 2010 academic year deadline.
 - New Race and Ethnicity reporting categories can be reported as early as Fall 2008.
 - How one institution, Boys Town, used Self Service Banner (SSB) to re-survey existing employees using the new R/E categories

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Agenda Slide

- Background on SSB R/E Survey developed 2006
- IPEDS Requirements
- GORRACE Table sample
- Sample IPEDS Draft Survey
- PPAIDEN and SPAPERS Biographical display after collected values are swept
- SSB R/E Survey Build
- Additional Items to Consider
- Web Survey Launch Scenario

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Background

- Boys Town EEOC requirement deadline: September 2007
- Survey 2800 existing employees in 13 states for new R/E
- Developed SSB R/E Survey
- Announced survey via global email to employees
- October 2006 survey turned-on; at next SSB sign-on, R/E Survey displayed first
- Employees required to make 2 keystrokes
- Data swept into Banner fields:
 - SPBPERS_ETHN_CDE
 - SPBPERS_CONFIRMED_RE_CDE
 - SPBPERS_CONFIRMED_RE_DATE
 - GORPRAC_RACE_CDE ---if selected
- Boys Town decided to make the R/E Survey the ongoing data collection method for all new employees

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IPEDS Requirements

From the Federal Register: Collection

Educational institutions and other recipients will be required to collect racial and ethnic data using a two-part Question:

1. Ethnicity: Hispanic/Latino Yes No
2. Race: select any that apply
 - American Indian or Alaska Native
 - Asian
 - Black or African American
 - Native Hawaiian or Other Pacific Islander
 - White

Additionally, institutions are allowed to create subcategories within Question 2.

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IPEDS Requirements

From the Federal Register: Reporting

Educational institutions and other recipients will be required to report in the following seven categories:

1. Hispanic/Latino or non-Hispanic/Latino
2. American Indian or Alaska Native
3. Asian
4. Black or African American
5. Native Hawaiian or Other Pacific Islander
6. White
7. Two or more races

Additionally, institutions do not have to collect R/E data from Nonresident Aliens, but do need to report this Citizen Type.

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SSB R/E Survey Build continued

If your institution makes the decision that the IPEDS R/E Survey is the on-going data collection method for new employees and students, this logic will need to be included in the package.

After survey completion, the following code will redirect the display back to the Welcome Page:

```
twbkwbis.p_redirecturl (twbkwbis.f_cgibin ||  
'twbkwbis.P_GenMenu?name=bmenu.P_MainMnu&msg=WELCOME');
```

Boys Town's SSB R/E Survey met EEOC requirements, and was not developed for IPEDS. The developer would be happy to discuss basic coding with you, but IPEDS requirements need to be followed for your institution's R/E Survey.

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Additional Items to Consider

Regardless of your institution's new IPEDS R/E Survey collection and reporting media choices, the following need to be considered:

- The new standards will require time investments and coordination with several offices within the institution: IT, Admissions, Registrar, Financial Aid, HR, Affirmative Action, EEO and Institutional Research, to name several.
- Changes will need to be made to computer systems, data collection systems, databases, etc.
- Admissions, registration and employment forms (both soft and hardcopy) must be changed to accommodate the two question format and new race categories.

Some good sources:

- http://nces.ed.gov/IPEDS/news_room/ana_Changes_to_10_25_2007_169.asp
- Webinars: <http://www.airweb.org/?page=843>
- Federal Register: <http://www.ed.gov/news/fedregister/index.html>
Education Department – October 19, 2007
Racial and ethnic data standards: collection and reporting requirements, 59266–59279 [E7–20613]

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Web Survey Launch Scenario

Global announcement in X venues 1-3 weeks in advance:

Important Notice

The U. S. Department of Education has implemented . . .

Display 2 question, 6 category survey with definitions. At survey end:

On (DATE), you will be invited to self-identify Ethnicity and/ or Race by completing the survey that will display on your "myNMSU" account page.

Questions on Ethnicity and/ or Race can be directed to the NMSU EEO and ADA Office: 575-646-3635

On (DATE), after sign-on to myNMSU:

As previously announced, below is the Ethnicity and/ or Race survey:

Full survey (6 categories + sub-categories) displays with the directions at the top: You are invited to self-identify by answering the following two questions and clicking on the "Submit" button at the bottom of the page:

If the respondent clicks on "Submit" with no other selections, the system displays on a separate page:

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Web Survey Launch Scenario continued

You have made no Ethnicity and/or Race selection(s).

(radial) I want to return to the survey to self-identify.

(radial) I choose not to complete the survey, and to be reported as "Ethnicity and/ or Race unknown".

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- Logic at Submit:
 - Ethnicity and/ or Race category selection(s) swept into appropriate Banner fields along with the Ethnicity Race Confirmed indicator and Confirmed Date populated for the ID; Welcome page displays
 - Logic at 'I choose not to complete the survey':
 - 'Ethnicity and/ or Race unknown' value swept into GORPRAC_RACE_CDE along with the Ethnicity Race Confirmed indicator and Confirmed Date populated for the ID; SPBPERS_ETHN_CDE remains 'None'; Welcome page displays
