

# Temporary Housing Request Form

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(This form **MUST** be submitted **THREE WEEKS PRIOR** to your expected date of arrival.)

## PLEASE PRINT

LAST Name: \_\_\_\_\_ Male: \_\_\_\_\_

FIRST Name: \_\_\_\_\_ Female: \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_ E-mail: \_\_\_\_\_

Expected **DATE** of arrival at WPI: \_\_\_\_\_

Expected **TIME** of arrival at WPI: \_\_\_\_\_

(This information is **MANDATORY**)

Major or Department affiliation: \_\_\_\_\_

Student: \_\_\_\_\_ Visiting Scholar: \_\_\_\_\_ Researcher: \_\_\_\_\_ Other: \_\_\_\_\_

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Temporary housing is offered at a daily rate of \$20.00 per night. Your stay is limited to five days (four nights). Reservations are made on a first-come, first-served basis. Keep in mind that this is **ONLY** a “reservation form”.

**A reservation is guaranteed only upon receipt of a confirmation from the Office of International Students and Scholars.**

Tom Hartvig Thomsen, Director  
Office of International Students and Scholars  
Worcester Polytechnic Institute  
100 Institute Road  
Worcester MA 01609-2280  
United States of America

Phone: 508-831-6030  
FAX: 508-831-6032

A \$20.00 fee will be issued on any reservation that is  
**NOT** cancelled three days prior to arrival date.