

## Room Selection Proxy Request

If you cannot attend the Room Selection Process at your designated time, you must assign a proxy in order to participate. Complete this housing proxy form for to designate a proxy of your choice. The Department of Residence Life is not responsible to provide you housing if your proxy fails to participate in the process.

I, \_\_\_\_\_ would like to participate in the Room Selection Process, but cannot be present at my designated time for selection.

I have designated the person below to act as my proxy:

### Preferences

I prefer the following housing choices, but understand there are no guarantees to receive my preferences:

- 1.
- 2.
- 3.

**I understand that by signing this proxy form that I am giving my proxy the right to select housing for me.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Sage ID # \_\_\_\_\_ Class Standing \_\_\_\_\_ Mailbox # \_\_\_\_\_

Campus Phone # \_\_\_\_\_ Email \_\_\_\_\_

**Give this form to your proxy prior to your departure.**

**Your designated proxy MUST show this form at the room selection process.**