



WPI Alumni Forum in China 2003

Phone: (86-21) 6882 8888 Fax: (86-21) 68820160

Attention: Reservation Department

RESERVATION DETAILS

Name of Participant: (Mr./Ms.) _____ Position: _____
(please underlines surname)

Company Name: _____

Address: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

I WOULD LIKE TO RESERVE: (please tick the appropriate box)

Deluxe Room
Single/Double US\$165.00/US\$180.00

- The above rates are subject to 15% surcharge,
- Daily American Buffet breakfast at USD20.00+15% surcharge per person and to be consumed at Garden Café
- **The hotel exchange rate is at USD1.00=RMB8.35 for your reference**

Arrival Date: _____ / _____ / 2003 Departure Date: _____ / _____ / 2003
(month) (day) (month) (day)

Arrival Flight #: _____ ETA: _____ Departure Flight #: _____ ETD: _____

AIRPORT TRANSFER REQUIREMENT

- Airport - to - hotel US\$46.00 net (Hongqiao Airport)/US\$60.00 net (Pudong New Airport)
 Hotel - to - airport US\$46.00 net (Hongqiao Airport)/US\$60.00 net (Pudong New Airport)

PRE-REGISTRATION REQUIREMENT

Passport / Visa Details

- ◇ Consulate or Embassy you will apply for your Visa _____
- ◇ Passport Number and Expiry Date: _____
- ◇ Visa Type and Expiry Date: _____
- ◇ Date of Birth: _____ Nationality: _____

ALL RESERVATIONS TO BE GUARANTEED

I wish to guarantee my reservation : (please complete credit card/charge card details)

American Express Diners Club Master Card Visa Card JCB Card

Credit Card Number: _____ Expiry Date: _____

Cardholder Name (please print): _____

Guest Signature: _____

ACKNOWLEDGED / CONFIRMED

DATE

The Pudong Shangri-La Hotel, Reservation Department

Reservations should be made directly with Pudong Shangri-La by returning this form to fax number 86-21-68820160 on or before 25 August 2003. Any reservation request after this date will be subject to space availability basis. Special conference rate has been arranged for all participants; in order to avail of this rate, please do not course your reservation through a travel agent.

The above credit card number will serve to guarantee the room reservation and authorize Pudong Shangri-La to charge one-night room charge in case of no-show of guest.

Our Reservation Department will be re-sending the same form through fax as an acknowledgment and confirmation of the room reservation.