AFROTC DET 340
NEW STUDENT ORIENTATION PROGRAM (NSOP)
18-19 Aug 2017
MEMORANDUM FOR INCOMING CADETS

FROM: AFROTC Detachment 340/CC
37 Institute Rd
Worcester, MA 01609

SUBJECT: Welcome to Detachment 340

1. Welcome to the Air Force Reserve Officer Training Corps (AFROTC) and Detachment 340! The AFROTC Detachment 340 New Student Orientation Program (NSOP) will occur on 18 and 19 August at Worcester Polytechnic Institute and I highly encourage you to attend.

2. NSOP will prepare you for the academic year by allowing you to accomplish administrative paperwork before academics begin and by introducing you to cadet life. As a benefit, NSOP participants attending WPI can move into their dorm earlier than other first year students. I think you will find it very convenient to move in ahead of the mad rush.

3. As a new cadet joining our team, you will represent the United States Air Force. High standards of conduct, both social and military, will be expected of you. As an Air Force officer, your decisions can have a far-reaching impact on others’ lives and property. Throughout your time here at Det 340, you will learn how to be a leader and a follower. Your voyage here ends when you are commissioned as a Second Lieutenant in the United States Air Force following your college graduation.

4. This document contains several very useful documents and I encourage you to review them all. In particular, please print and complete the Checklist for Incoming Cadets so you will know what documents we need to enroll you in AFROTC. Please note we need your original birth certificate and Social Security Card. We will not keep the originals (your parents may take them back home), but we must certify that we made a photocopy of the originals.

5. Congratulations on taking your first step toward an Air Force commission. I look forward to your arrival. If you have any questions, please contact either me or my Operations Flight Commander, Capt Cynthia Karantzoulidis at 508-831-5747.

PATRICK M. O'SULLIVAN, Lt Col, USAF
Commander
To Do Before Arrival:

___ Register to move in early to your school dorms. WPI students should contact Residential Services to coordinate move-in time on the 17th or 18th for AFROTC new student orientation. Cross-town students please contact Capt K at 508-831-5747 ASAP if you require early move-in.

___ Register in our Air Science courses at WPI. A separate email was sent to you with course registration instructions. Please follow those instructions, and upon completion check this box.

___ Make an appointment with a medical professional to fill out the Form 28 Pre-Participatory Sports Physical. (You will not be permitted to participate in physical training without this form). NOTE: If you have a completed DODMERB physical (i.e. from the High School Scholarship Program (HSSP), no remedial needed), then a Form 28 is not required.

Form 28

___ See attachment 1, Uniform Measurement Guide and attachment 2, Measurements worksheet. Complete and email to clarchambeau@wpi.edu by 1 Aug 2017.

Required Documents for All to Bring:

___ Valid form of Govt Issued ID
___ Birth Certificate with raised seal (Original only)
___ Social Security Card (Original only)
___ SAT/ACT scores (Copies)
___ Certified DoDMERB physical OR a completed Form 28 Pre-Participatory Sports Physical

If Applicable, bring these as well:

___ Transcripts for all college credits completed (Copy)
___ Proof of Citizenship if naturalized (Copy)
___ Boy Scout Eagle Scout Certificate / Girl Scout Gold Award
___ JROTC and / or Civil Air Patrol Award Certificate (Copy)
___ Males Only: Selective Service Number (Selective Service Card or a printout from www.sss.gov)
___ Scholarship Cadets Only: Bank account information (institution name, account number, routing number); this is required so that you can fill out a direct deposit form to receive your stipend

What to wear:

___ Day 1: Jeans/Long Sleeves T-Shirt/Sneakers or Boots for obstacle course
___ Day 2 (1st half): Workout Clothes for morning physical training session
___ Day 2 (2nd half): Professional Casual Clothes for cookout _ click here for Examples
Directions
https://www.wpi.edu/coming-to-campus

TO THE PARK AVENUE GARAGE
Corner of Park Avenue and Salisbury Street
GPS Address: 151 Salisbury Street | Worcester MA

From the North: Take I-495 South to I-290. Follow directions from East.

From the East:
1. Take Mass. Turnpike (1-90) to Exit 11A (I-495).
2. Proceed north to Exit 25B (I-290), then west into Worcester.
3. Take Exit 18 (Lincoln Sq., Rte. 9), turn right at end of ramp, then an immediate right before next traffic light.
4. At next light, proceed straight through, bearing to the right on Salisbury St.
5. Follow Salisbury St. Take left into the Higgins House parking lot and follow to the WPI Parking Garage.

From the South and West:
1. Take Mass. Turnpike (I-90) to Exit 10 (Auburn).
2. Proceed east on I-290 into Worcester.
3. Take Exit 17 (Lincoln Sq., Rte. 9), turn left at end of ramp, take a right at the second light onto Lincoln St.
4. Bear left at the next light onto Salisbury St.
5. Follow Salisbury St.
6. Take left into the Higgins House parking lot and follow to the WPI Parking Garage.
Campus Map

CAMPUS STRUCTURES
1. Air Force and Aerospace Studies
2. Alden Memorial
3. Alumni Gym (Faxie Innovation Studio)
4. Atwater Kent Laboratories
5. Bartlett Center
6. Boynton Hall
7. Rubin Campus Center (Bookstore and Dunkin Donuts)
8. Campus Police
9. Collegiate Religious Ctr
10. 20 Trowbridge Road
11. Fuller Laboratories
12. Gateway Park (50 Prescott Street)
13. Goddard Hall
14. Gordon Library
15. Hackfield House (Graduate Admissions)
16. Harrington Auditorium
17. Health Center
18. Higgins House
19. Higgins Laboratories
20. Hughes House
21. International House
22. Jeppson House (One Drury Lane)
23. Kaven Hall
24. OASIS
25. Olin Hall
26. 37 Lee Street (Facilities)
27. Power House
28. Project Center
29. Salisbury Laboratories
30. Skull Tomb
31. Sports & Recreation Center
32. Stratton Hall
33. Student Development and Counseling Center
34. Washburn Shops and Stoddard Laboratories
35. WPI Life Sciences and Bioengineering Center
36. 85 Prescott Street

STUDENT RESIDENCES
A. Daniels Hall
B. E. Elbridge
C. Ellsworth Apartments
D. Founders Hall
E. Fuller Apartments
F. 26 Hackfield
G. Institute Hall
H. Morgan Hall
J. Sanford Riley Hall
K. 22 Schussler
L. Stoddard Complex
M. 25 Trowbridge
N. East Hall
O. Salisbury Estates
P. 10 Faraday

GREEK HOUSES
G1. Alpha Chi Rho
G2. Alpha Gamma Delta
G3. Alpha Tau Omega
G4. Alpha Xi Delta
G5. Lambda Chi Alpha
G6. Phi Gamma Delta
G7. Phi Kappa Theta
G8. Phi Sigma Kappa
G9. Phi Sigma Sigma
G10. Sigma Alpha Epsilon
G11. Sigma Phi Epsilon
G12. Sigma Pi
G13. Tau Kappa Epsilon
G14. Theta Chi
G15. Zeta Psi
G16. Alpha Phi

KEY
- Red: Campus Structures
- Yellow: Student Residences
- Purple: Greek Houses
- Blue: Parking

Suggested Entrance to Football Field
Attachment 1: Uniform Measurement Guide

Uniform Measurement Guide

Head
Measure circumference around head.

Neck
Measure around base of neck, just below Adam’s apple, allowing for comfortable fit, about a finger width of room.

Chest/Bust
Measure the fullest part of the chest. Men just under the arms; Women across the fullest part of the bust.

Sleeves
Measure from center of the back between the shoulders, out to the shoulder, and down to the wrist with a slightly bent elbow.

Waist
Measure around the natural waist line. Do not measure over belt or waistband.

Hip/Seat
Measure around the fullest part of the seat about 7” from waist line.

Inseam
Measure while standing, from the crotch seam down to desired length.
Attachment 2: Measurements Worksheet

COMPLETE SIZING CHART BELOW AND EMAIL TO:
clarchambeau@wpi.edu by 1 Aug 2017.

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<thead>
<tr>
<th>CADET NAME:</th>
<th>Measurement (inches)</th>
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<tbody>
<tr>
<td></td>
<td>uniforms should not and will not be skin tight, please provide honest measurements</td>
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<tr>
<td>Weight</td>
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<td>Inseam</td>
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<td>Workout Shorts Size</td>
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<tr>
<td>Workout T-Shirt Size</td>
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<tr>
<td>Dress Shoe Size</td>
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<tr>
<td>Boot Size (if different from dress shoe)</td>
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## 2017 AFROTC New Student Orientation Schedule

### Day 1

#### Paperwork and Obstacle Course

- **Early Move-In**
  - You can move in early by contacting the Residential Services office and completing the request form
  - You can move in Thursday the 17th after 0800 or Friday the 18th between 0700 and 0900 (please arrive to Higgins Labs on time to complete paperwork)

#### Paperwork

- **0900-1200**
  - Higgins Lab Rm 116
  - Please bring all requested items above
  - Parents welcome to meet with Detachment Cadre for Q&A
  - There will be light refreshments for parents during Q&A (donuts and coffee)

#### Obstacle and Leadership Reaction Course

- **1200-1630**
  - Fort Devens (40 minute bus ride)
  - Time to gather stuff for obstacle course and take bus to Fort Devens
  - Lunch will be provided
  - We will transit together to Parking Garage loop to take bus to Fort Devens for obstacle and leadership reaction courses
  - Wear long sleeve shirt, jeans and sneakers or boots that you do not mind getting dirty

### Day 2

#### Team building workout and Cookout

- **0800-1000**
  - WPI Football Field
  - Wear comfortable workout clothes
  - There will be time between workout and cookout to change and/or shower
  - Eat breakfast and hydrate prior to workout

- **1200-1500**
  - Detachment 340
  - 37 Institute Rd
  - Wear professional casual clothes
  - Think of AFROTC as an internship, casual dress must still be professional
  - Menu – burgers/hotdogs and sides (please let us know if you have any dietary restrictions and we will gladly accommodate)