

**Committee on Governance Meeting Minutes**  
**Meeting #17 (2016-17)**  
**Monday, January 23, 2017, 12:15 pm – 1:45 pm**  
**Faculty Governance Conference Room, SL 225**

In Attendance: Leonard Albano (Secretary), Provost Bruce Bursten, Tanja Dominko (Chair), Glenn Gaudette, Eleanor Loiacono, Mark Richman and Suzanne Weekes

1. The meeting was called to order at 12:20 pm.
2. The agenda was approved as distributed.
3. Updates
  - i. Annual election of COG members and a current vacancy on COG:  
The Secretary of the Faculty distributed nominating ballots to the Faculty to begin the process of filling an open position on COG, which begins on July 1, 2017. In addition, there is a current vacancy on COG because Prof. Ryder has resigned from the committee; Prof. Ryder's full term would have expired on June 30, 2019. Rather than conducting two separate elections, Prof. Richman suggested that one election process will be used to elect two Faculty members - one for a three-year term, and the other for the unexpired portion of Prof. Ryder's term.
  - ii. COG Motion to revise the charge and operational guidelines of the FRC:  
Prof. Dominko shared the latest version of COG's proposal to modify procedures of the Faculty Review Committee to include the review of negative decisions on promotion and to update the language for a grievance based on discrimination. The FRC has responded that they will review the proposal at an upcoming meeting and give feedback to COG.
  - iii. CAP Motion to amend the membership of UOAC:  
The Chair of the Undergraduate Outcomes Assessment Committee (UOAC) and a member of the Committee on Academic Policy (CAP) will attend next week's COG meeting to discuss CAP's motion to add the Director of Institutional Research as a voting member of UOAC as a voting member. COG discussed this motion on October 10, 2016, and at the time recommended that the Director participate as an invited guest.
  - iv. COG Motion to revise the Faculty Handbook description of COAP:  
The revised version of the motion was discussed at the December Faculty meeting and approved at the January faculty meeting. As a consequence, the upcoming election of three new COAP members will follow the procedure established in the motion and in its implementation.
4. The Minutes from Meeting #15 (December 12<sup>th</sup>) and Meeting #16 (January 3<sup>rd</sup>) were approved with revisions.
5. The committee discussed the timeline for soliciting volunteers to appear on the ballot for standing governance committees (other than COG, CTAF, and COAP) and for conducting those elections. A list of current rosters with term expirations for all Faculty committees was

distributed for reference. In addition, Prof. Dominko has started to develop a spreadsheet to organize and display the composition of each committee in terms of elected, appointed, and ex-officio members. Each member of COG agreed to reach out to colleagues in two or more departments to develop a preliminary list of Faculty interested and willing to serve if elected.

6. Discussion and revisions to the “Membership, Duties, and Responsibilities” of the Committee on Governance (Faculty Handbook Part One, Section Three, Bylaw One) was deferred to the next COG meeting.
7. The meeting adjourned at 1:40 pm.

Respectfully,

Len Albano, Secretary