

**Committee on Governance Meeting Minutes**  
**Meeting #28 (2016-17)**  
**Monday, April 24, 2017, 12:15 pm – 1:45 pm**  
**Faculty Governance Conference Room, SL 225**

In Attendance: Leonard Albano (Secretary), Tanja Dominko (Chair), Glenn Gaudette, Eleanor Loiacono, Mark Richman, David Spanagel, and Suzanne Weekes

Absent: Provost Bruce Bursten

1. The meeting was called to order at 12:16 pm.
2. The agenda was approved as distributed.
3. The Minutes from Meeting #27 (April 10<sup>th</sup>) were approved as amended.
4. COG/FRC Motion to modify the charge of the Faculty Review Committee (FRC):  
The COG/FRC motion was presented at the April 13<sup>th</sup> Faculty Meeting for open discussion, and it was modified in response to feedback received. Specifically, the motion defined the deadline for filing grievances arising from a negative tenure or promotion decision to be “within ten business days after the Board of Trustees meeting (usually February) at which the Provost and President present their tenure and promotion decisions for Board approval,” which was based on the current language in the Operational Guidelines of the FRC (Part One, Appendix B of the Faculty Handbook) for negative tenure decisions. From Faculty input, the deadline was amended to read “within ten business days after the Board of Trustees meeting (usually February) at which the Provost and President present their tenure and promotion decisions for Board approval, *or ten days after the tenure or promotion candidate is notified by the Provost of the negative decision, whichever is later.*” The committee approved the modified motion, as has the FRC, and it will be presented for approval at the May 9<sup>th</sup> Faculty Meeting.
5. COG appointments of Faculty to Standing Committees:  
The terms of service for COG’s appointments to the Committee on Financial and Administrative Policy (FAP), Conflict Management Committee (CMC), and the Educational Development Council (EDC) will be ending on June 30, 2017. There will also be an upcoming vacancy on the Committee on Information Technology Policy (CITP) to replace an appointee who will be taking a sabbatical leave. COG identified a preliminary list of faculty members to appoint to these four committees, and they will be contacted individually to determine whether they are willing to serve. In addition to these appointments, the membership of the Fringe Benefits Committee (FBC) will now include two continuing NTT faculty members: one is selected by COG and the other is selected by FAP. Prof. Dominko will contact the chair of FAP to solicit continuing NTT faculty members who are willing to serve on the FBC.
6. Continuation: Slate of faculty candidates for Board of Trustees Appointments:  
The committee continued its work from Meeting #26 (April 3<sup>rd</sup>) to establish a slate of TTT faculty members to serve on the Board’s five committees. The Board must be presented with at least two faculty candidates for each open position. A list of potential nominees for each committee was identified, focusing especially but not entirely on faculty members with

current or previous service on Faculty Governance Committees. Each faculty nominee will be contacted to determine his or her willingness to serve.

7. Incomplete items and items for future consideration

i. Faculty evaluation of Administrators for AY 2017-18:

Based on the current rotation scheme, next year's evaluations would be for the President, the Chief Financial Officer (CFO), the Dean of IGSD, the Dean of Undergraduate Studies, and the Dean of Graduate Studies. In addition, the Dean of Engineering and the Vice Provost for Research (VPR) would also be evaluated because their evaluations were deferred from this year to next year (COG Meeting #6 on October 3<sup>rd</sup>). The committee discussed whether the CFO, as a non-academic position, and the Dean of IGSD, as an interim appointment, should be removed from next year's evaluations. The committee decided to maintain its current practice of evaluating the CFO, and of not evaluating any interim position (such as the Dean of IGSD).

ii. Professional development and mentoring for faculty members:

Prof. Spanagel indicated that a 30-minute time slot at the May 9<sup>th</sup> Faculty Meeting would be needed for the COAP-COG Working Group on Promotion to adequately present an item for Faculty discussion. The intent would be to receive initial feedback on elements of a mentoring system. However, because there is already a full agenda for the May Meeting, the Working Group may elect to continue working through the summer and early fall with the October Faculty Meeting as a target for soliciting feedback.

8. The meeting adjourned at 2:00 pm.

Respectfully,  
Len Albano, Secretary