

**Committee on Governance Meeting Minutes**  
**Meeting #3 (2016-17)**  
**Monday, September 12, 2016, 12 Noon – 1:00 pm**  
**Faculty Governance Conference Room (SL 225)**

In Attendance: Len Albano, Bruce Bursten (Provost), Tanja Dominko (Chair), Glenn Gaudette, Eleanor Loiacono, Mark Richman (Secretary of the Faculty), Suzanne Weekes

1. The meeting was called to order at 12:05pm and the agenda was approved as distributed.
2. Announcements
  - Summary of discussions at the Academic and Administrative Leadership Retreat held on September 1: The retreat included Pres. Leshin, the V.P.'s, the Deans, the VPR, other Strategic Plan Implementation Leads, Department Heads, and Profs. Dominko (as Chair of COG) and Richman (as SOF). Reports were given throughout the retreat on progress made to date on the nine strategic initiatives, and on plans for future progress. Emphasis at the retreat was placed on encouraging all members of the community to get involved in the various implementation efforts underway. To broaden participation, Department Heads were encouraged to discuss opportunities with faculty members at the Department-level. Provost Bursten, VP Tichenor, and VP Jones-Johnson have offered to attend academic Department meetings to provide further encouragement. The Marketing and Communications department has offered to better inform the community of progress and to solicit community involvement.

Some of the notable successes of the Strategic Plan so far are as follows: the initial work of the Center for Project-Based Learning (directed by Prof. Vaz); increased participation in off-campus IQPs (toward the goal of Global Projects for All); increased participation in Co-op opportunities; and the conversion of two Systems Engineering courses available as part of the Personalized Online Education initiative (led by Prof. Cyganski).

In reaction, several COG members agreed that faculty-involvement is crucial to the success of the Strategic Plan, that the involvement of faculty members should be substantive rather than symbolic, and that it is best to have faculty members lead these efforts rather than to follow along. As for the specific goal of Global Projects for All, for example, quick feedback from several COG members emphasized the importance of increasing the number of off-campus MQPs we offer and to think about adding MQP opportunities at our existing IQP centers.
  - Brief summary the joint COAP/COG meeting (held on September 7) to provide feedback from COG concerning COAP's proposed motion to modify the criteria for promotion from Associate Professor to full Professor.: COAP explained that in its view it does not need COG's approval to move forward with its motion concerning promotion criteria. In addition, COAP clarified that it wishes to conduct open meetings concerning promotion issues without a formal role played by COG. As a result, COG withdrew from the formal Committee Report (made at the September 8 Faculty meeting) concerning the campus-wide discussion of promotion issues.
3. The minutes from COG meeting #1 (on August 29) were approved as distributed.
4. The minutes from COG meeting #2 (on September 2) were approved as amended.

5. COG unanimously re-appointed Prof. Smith (HU&A) to serve on the Judicial Appeals Board. Two COG appointments are needed; Prof. Dempski (CBC) was appointed by COG at its August 29<sup>th</sup> meeting.
6. Motion to revise the requirements for the Chair of the Fringe Benefits Committee: COG considered a proposed motion from FAP to permit any one of the four faculty members who serve on FAP to serve as Chair of the Fringe Benefits Committee. Three of the four faculty members on FAP are elected and the fourth is appointed by COG. Current language in the Faculty Handbook requires that the Chair of the FBC be one of the *elected* faculty members. It was an oversight not to broaden the FBC language accordingly when the COG faculty-appointee was added to FAP last year.

FAP's membership was expanded to be more flexible and to accommodate a reasonable distribution of the roles that fall to the FAP faculty members. These roles include Chairing FAP itself, Chairing the FBC, and serving on the Retirement Planning Committee. It would undermine the purpose of expanding the size of FAP if we were to unnecessarily constrain the roles available to each member.

The motion was approved by COG and will be made jointly by FAP and COG at the October 14 Faculty meeting.

7. Draft motion to revise and expand the description of COAP in Bylaw One of the Faculty Handbook: The main purpose of the motion (drafted by COG) is to revise the COAP Handbook-description in a manner consistent with the recommendations made last year by the Task Force on Academic Promotion. As recommended by the Task Force, the motion primarily enlarges the membership of COAP from six to seven, modifies the election process for COAP so that it is consistent with the elections for CTAF; and establishes general guidelines (consistent with those used by CTAF) for a recusal process and for determining which six members would serve on each case.

In the course of discussion, COG modified the draft for clarification. COG will continue its discussion at the next COG meeting. The initial draft has already been shared with the Chair of COAP. The intention is to share a revised draft with COAP with the hope that a joint motion from COG and COAP can be brought to the Faculty.

9. Meeting was adjourned at 1:00pm.

Respectfully submitted,  
Mark Richman, Acting Secretary, COG