

Committee on Governance Meeting Minutes
Meeting #8 (2016-17)
Monday, October 24th, 2016, 11:30 am – 1:00 pm
Faculty Governance Conference Room (SL 225)

Attending: Leonard Albano, Provost Bruce Bursten, Tanja Dominko (Chair), Glenn Gaudette, Eleanor Loiacono, Mark Richman, Elizabeth Ryder (Secretary), Suzanne Weekes

Guests: Jon Bartelson – Assistant VP and Chief Compliance Officer, Gabe Johnson - Associate Director Post-Award & Compliance

1. The meeting was called to order at 11:37.
2. The agenda was accepted as distributed.
3. COG meeting minutes #6 (October 3rd) and #7 (October 10th, 2016) were approved, pending the Provost's review of meeting #6 minutes. The Provost abstained from meeting #7 vote, as he was unable to attend most of the meeting.

Provost Bursten left and Prof. Loiacono arrived at 11:45.

4. Continuation - DRAFT Motion to revise COAP's membership, election process, and responsibilities

COG reviewed the draft motion. On further consideration, and after informal consultation with COAP members, COG decided not to propose adding the advocate and nominator to the Promotion Committee formed for each candidate for promotion. Instead, modifications to the extent of advocate and nominator involvement will be considered as the details of the promotion process are decided. COG approved the draft motion, and Prof. Dominko will forward it to COAP for their consideration. To implement the changes guiding election process to COAP for the next year's election, COG hopes to bring this motion to the faculty at the next faculty meeting in November.

5. COG is required to appoint one faculty member to the Search Committee for the Dean of Arts and Sciences, in collaboration with the Provost and President. COG identified several Faculty members who would complement Faculty already elected to the Committee. Profs. Dominko and Richman will discuss the appointment with the Provost and President.

The Provost returned at 12:30.

6. Review of the Revised Policy on Financial Conflict of Interest.
Guests: Gabe Johnson, Associate Director Post-Award & Compliance; Jon Bartelson, Chief Compliance Officer

WPI's current policy on Conflict of Interest has been updated multiple times over the years, and is now long-winded and difficult to understand. It is also clear that these updates have not been included in the Faculty Handbook. In addition, there are five different COI forms currently in use. Thus, a new COI policy has been proposed that is intended to be clear and

straightforward. Under this policy, a single COI form would be filed annually. This policy would cover everyone in the university, not just Faculty. This includes members of the Administration, but not Members of the Board of Trustees. Members of the Board of Trustees and the Administration are covered under a separate policy, which is even more comprehensive.

COG suggested that the policy should make clear that people would need to update their COI form if their situation changed during the year. In addition, it should be clear exactly who is covered under the two different policies, especially in regards to members of the Administration.

The proposed policy includes a description of the Conflict Management Committee. After some discussion of the roles of various Committee members, COG recommended changes to the Committee membership to represent broader WPI community covered by the policy, and also suggested adding the charge of the Committee.

The Provost and Prof. Weekes left at 1:05.

OSP would like to present the revised policy to the Board of Trustees at their November 3-4 meeting. OSP is eager to get this new policy in place to increase compliance, and to integrate it with the new online grants management system. In order to get additional Faculty input on the policy before the Board meeting, the VPR should convene an open Faculty meeting in the next week. A revised motion will be presented to COG at its next meeting. A concern was raised that there would not be time to get broad faculty feedback on the policy before the upcoming Board meeting.

Prof. Richman left at 1:35.

7. COG considered COAP's recommendation to appoint a Working Group on Promotion. Some members felt that the charge of the Working Group should be modified before it is constituted. Because many COG members had to leave the meeting, the discussion was tabled until the next COG meeting.
8. The meeting was adjourned at 1:47.

Respectfully submitted,

Liz Ryder, Secretary