

Committee on Advising and Student Life

Meeting #4 (2017-18): 2/7/18, 10-11am

Kaven Hall 111B

In Attendance: Maggie Becker, Philip Clay, Huong Higgins, Nima Rahbar (Chair), Paul Reilly, Tricia Stapleton, Kris Wobbe

Absent: Mohamed Eltabakh, Kristy Giacoman, Yao Long, Jennifer McWeeny, Cagdas Onal, Graduate Rep

1. The meeting was called to order at 10am.
2. The Committee reviewed and approved the last meeting's minutes.
3. The Committee discussed the ratio of faculty advisors to staff advisors in the Insight Program, and noted that faculty do get priority to serve as advisors if they are willing to meet all the commitments of the program.
4. Related to the discussion on faculty participation in Insight advising, Kris Wobbe drew attention to how Undergraduate Studies quantifies the number of faculty involved in non-academic work on campus (Program Directors, faculty governance, Insight advising, IQP center directors, etc.), and then prepares a report that is sent to the Deans and Department Heads.
5. The Committee approved the minor revisions to the Spring 2012 document prepared by CASL: "What To Do When Students Miss Graded Work. WPI Guidelines on Best Practices" – a document prepared by CASL in Spring 2012, and agreed to circulate the updated version with this meeting's minutes.
6. The Committee decided to focus discussion at the next meeting on the Task Force on Academic Advising's findings and recommendations until more members were present. Committee members are to review the reports, and prepare their thoughts about how to move forward with the Task Force's recommendations.
7. In light of changes to Massachusetts state law regarding the legalization of recreational marijuana, the Committee talked about potential marijuana usage on campus. Philip Clay noted that the issue does not fall under CASL's purview and referred the Committee to WPI's Code of Conduct. He also stated that the university must remain in compliance with federal law, which has not legalized marijuana, and that WPI has already addressed the issue by reaffirming that WPI is a non-smoking campus.
8. Maggie Becker shared details about the upcoming **Career Fair** with the Committee. The event will be held on **Thursday, February 15th, from 12-4pm in the Sports & Rec Center** on campus. This year's Career Fair will host 199 companies (the most ever) that are looking to hire students for internships, co-ops, and full time positions. Maggie also brought the Committee's attention to [a video that has been produced to raise student awareness about co-ops](#).
9. Paul Reilly also reminded the Committee that **Thursday, February 15th is Academic Advising Day** – the same day as the Career Fair. He announced that he would be sending resources that faculty might find useful (email was sent to all faculty on Thursday afternoon, 2/8/18).

The meeting adjourned at 10:51am.

Respectfully submitted,

Tricia Stapleton