

## Minutes of CGSR Meeting #10 on 11/17/2016

The Committee on Graduate Studies and Research (CGSR) held this meeting in B-term 2016 on November 17, 2016 (Thursday) in Gordon Library Conference Room 303.

Present: M. Demetriou (Chair), K. Burnett (GS), S. Scarlata, R. Rao (Secretary), B. Vernescu (Vice Provost for Research).

Absent: T. Camesano (Dean of Graduate Studies), K. Troy (off-campus project advising), A. Deskins (off-campus project advising). A. Zeng.

Guests: S. Miles (Registrar), K. McAdams (Academic Program Planning and Analysis), M. McGrade (Graduate Admission), M. Richman (ME Graduate Coordinator).

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Professor Demetriou called the meeting to order at 11:20 AM

1. Approval of minutes of 11/10/2016.
2. Student petitioned for late drop of a course was made to CGSR. This petition was forwarded to the registrar where it belongs.
3. The Committee discussed a petition from PH Department to approve an Interdisciplinary PhD program for a graduate student in Medical Health Physics. This motion was discussed previously at CGSR and the issue was raised that the title of the degree was too long. The present title "Medical Health Physics" is acceptable. The petition was approved with minor changes.
4. A discussion was led by Kristin McAdams on the academic calendars.  
Goal: Project academic calendars 3 years out, the AY2017-18 has been approved but not subsequent years.  
Hurdles: Classroom availability and scheduling that far in advance  
Leap year issue, which potentially moves calendar by a whole week and conflicts with programs later in the year such as athletics, due day for grades before Christmas, etc.  
Significant Changes:  
UG and G calendars have been synced  
A "reading day" has been added towards the end of B, C and D (grad students only) terms as exam prep time OR snow days.  
GRIE day will be off (reading day for UG) in C term as will Project presentation day (reading day for G).  
Remain unchanged: Holidays in place, Commencement date the same as previous years
5. The Committee discussed a motion from BME Department to amend Graduate Catalog (page 7). Since this motion affects all graduate programs this has to be presented at the graduate coordinates meeting on December 14, 2016.
6. Old Business: Conflict of Interest policy which was discussed at CGSR was discussed by COG. The committee composition was changed to include majority of Faculty.

The meeting was adjourned at 11:50 AM.

Respectfully submitted,  
Reeta Rao, CGSR secretary (B16)