

Minutes of CGSR Meeting #2 on 09/11/2017

The Committee on Graduate Studies and Research (CGSR) held its 3rd meeting during AY 2017-18 on September 11 (Monday) in Gateway I Conference Room, 4101

Present: Terri Camesano (Dean of Graduate Studies), Reeta Rao (BBT), Michael Timko (ChE), Adrienne Weishaar (graduate student, CEE), Amy Zeng (FBS), Suzanne Scarlata (CBC), Gregory Fischer (RBE)

Guests: Sarah Miles (Registrar), Kristin McAdams (Academic Program), Michael McGrade (Director of Graduate Admission)

Absent: Bogdan Vernescu (Vice Provost for Research), Karen Troy (BME)

R. Rao called the meeting to order at 11am.

1. **Administrative.** Minutes of the 2nd meeting were approved.
2. **Financial Information in Graduate Catalog.** A motion on modifying the wording on financial information in the Graduate Catalog, originally brought to CGSR March 21 2017, was opened for discussion. Discussion focused primarily on 2 issues: 1) defining a new category of student, “graduate assistant” or similar, to permit providing partial funding to students who would otherwise receive none and 2) clarifying the language distinguishing students receiving fellowships and those supported on research assistantships. In terms of #1, the intention was to allow self-funded students, primarily M.S. students, to receive financial compensation for their efforts outside the usual teaching assistantships and research assistantships. The second issue was to establish that students receiving fellowships are not required to perform any additional teaching or research activities to continue receiving support, whereas students on research assistantships are required to participate in research activities as part of their obligations to receive support. T. Camesano will modify the language and return to CGSR.
3. **Course limits for non-degree students.** CGSR voted in favor of the motion with minor modifications: Non-admitted degree students may take a maximum of nine graduate credits and receive letter grades. Once this maximum of nine graduate credits is reached, additional course registrations will be changed to pass/fail and will not be used for graduate degree credit.
4. **Continuing student status.** S. Miles brought to the attention of new CGSR committee members a motion from 2017 to establish a course specifically for students to retain full-time status, but at reduced financial burden. The motion, previously passed by CGSR, has been modified to allow establishment of a series of department specific courses XXX-YYY, where “XXX” is the departmental abbreviation and “YYY” will be a universal number determined by the registrar that students who have fulfilled their formal credit-based degree requirements to enroll in while completing, dissertation, thesis, project, or independent study work. The new course would qualify as 1 credit for students and be charged as ½ credit. The new course would qualify students enrolled in it for full time status.

The meeting was adjourned at 12:00PM.

Respectfully submitted,

Michael Timko, Chemical Engineering