

## Minutes of CGSR Meeting #8 on 11/9/2017

The Committee on Graduate Studies and Research (CGSR) held its 8th meeting during AY 2017-18 on November 9 (Thursday) in Gordon Library, 303

Present: Suzanne Scarlata (CBC), Michael Timko (ChE), Karen Troy (BME), Adrienne Weishaar (graduate student, CEE)

Guests: Daniel Richard (Associate Registrar), Kristin McAdams (Academic Program), Michael McGrade (Graduate Admissions)

Absent: Terri Camesano (Dean of Graduate Studies), Gregory Fischer (RBE), Reeta Rao (BBT), Bogdan Vernescu (Vice Provost for Research), Amy Zeng (Business)

Professor K. Troy called the meeting to order at 11:05 am.

Quorum was not met, therefore all voting is to be pushed to an electronic vote.

- 1. Course Approvals:** Updates were made to descriptions for several School of Business courses and brought to CGSR. These courses will be discussed next week when Amy Zeng is present. Responsible Conduct of Research course, ID 500, was discussed. The committee mentioned this course would be beneficial for students receiving grants along with all students. It will be up to departments to determine whether it is required for students to take and if there will be credit allocation. Concerns were raised on student lead discussions and the committee felt the students would benefit more from someone with training giving instruction. This course will be brought to electronic vote for CGSR to accept with revisions to syllabus so the document is consistent with the description.
- 2. Internship/Co-op policy:** This policy was discussed and voted on last year but was never discussed at the faculty meeting. It was circulated for feedback to the faculty and the committee discussed these comments and made edits. These edits removed the procedural wording to strictly keep the policy information. The committee discussed whether WPI should be considered an acceptable internship site, specifically for School of Business students. Also, the topic of TA's participating in internships was mentioned. It was determined these instances should be reviewed on a case-by-case basis within the student's department. The document will be sent to electronic vote for approval by CGSR.
- 3. New business:** CGSR discussed the GOP proposal to make graduate student tuition taxable income for the student.

The meeting was adjourned at 11:57 AM.

Respectfully submitted,  
Adrienne Weishaar, Civil Engineering Ph.D Student