

Minutes of CGSR Meeting #9 on 11/16/2017

The Committee on Graduate Studies and Research (CGSR) held its 9th meeting during AY 2017-18 on November 16 (Thursday) in Gordon Library, 303

Present: Terri Camesano (Dean of Graduate Studies), Suzanne Scarlata (CBC), Michael Timko (ChE), Karen Troy (BME), Bogdan Vernescu (Vice Provost for Research), Adrienne Weishaar (graduate student, CEE), Amy Zeng (Business)

Guests: Sarah Miles (Registrar), Michael McGrade (Graduate Admission)

Absent: Gregory Fischer (RBE), Reeta Rao (BBT)

Professor K. Troy called the meeting to order at 11:05 am.

1. **Administrative.** Meeting minutes from the last meeting were approved with minor corrections.
2. **Internship motion:** Adjusted rational from Terri Camesano. Internships can be assigned grades, not just pass/fail. Troy will send to COG. Comments should be sent to Karen by Friday morning. In general, International Master's students need CPT before internship. Terri will send to international house to consult with Tom Thompson.
3. **Course Approval:** A number of courses from the school of business were special topics courses but would like to be moved to permanent offering courses. These courses have been used to support certificate programs. There were several modification of descriptions that needed approval. All five of these courses have strong enrollment. Course descriptions were also updated for GQP. This course is required for MBA students, typically as the last course. It was suggested that the course number for GQP should be consistent with other departments and will be figured out. Motion to add courses was approved. Motion to update content for several courses was approved.
4. **Non-degree seeking students:** Number of courses a non degree student can take. School of business has stricter rule: University is four courses and the School of Business is two. Rational is that the School of Business doesn't want students to bypass testing requirements to get in. However, these scores are needed for accreditation and ranking. Non-degree seeking students can audit courses past two. A couple of lines of text should be added to catalog to reflect this. Since CPE and School of Business have different credit hours, the wording will change to state six credit hours. Motion to approve policy with wording added to the catalog accepted. Will be discussed at graduate coordinator meeting.
5. **Old Business:** Responsible research conduct policy voted and approved based on last week's discussion and revisions. Academic standing from last year current policy doesn't alert students soon enough. Need to re-word so that if students do poorly in the first semester then does really well the next, they can be forgiven. Wording could suggest looking at semester grades at or above 3.0. This conversation will be continued in the next meeting.
6. **Research Corner:** Updates from Bogden: Research Misconduct policy voting on at faculty meeting on 11/16/2017. DARPA event/discussion 11/17/2017. Trying to have an NSF date next year. Governor coming to discuss photonics at WPI on 3rd and 4th floor of Gateway. Manufacturing solicitation from DOD to have workforce for 21st century.

The meeting was adjourned at 12:01 PM.

Respectfully submitted,
Adrienne Weishaar, Civil Engineering Ph.D Student