



2020 WPI WIN Grant Application Form

Please complete all of the information on the WIN Grant Application Form and submit by the **deadline of January 21, 2020 at 5:00 PM.**

The grant announcement event will take place on **April 4, 2020**. All grant winners are expected to attend the event and to prepare a poster to be displayed at the event. Please note that funds will be available on July 1, 2020.

The Impact Committee membership may reach out to applicants if there are questions about any portion of the application. Additional information may be requested during the review period between January 20 and March 6, 2020.

For proposal assistance, contact WINImpactGrant@wpi.edu or Stephanie Pasha at 508-831-6620.

Proposal Title:
Grant Amount Requested (between \$1,000 and \$50,000):
If the Impact Committee suggests partially funding your request, what amount would allow you to do a scaled-down project?
Please describe how partial funding would impact your project. What expenses would be reduced or eliminated?
Have you applied for WIN funding in prior years? If yes, please provide name of application: Is this application a renewal of a previously WIN funded project? If yes, how much did you receive in previous grant cycles? Do you anticipate receiving additional funding from institutional or external sources? If yes, please describe amounts and sources.
Application Type: Please indicate all applicable categories, ranking your selections where '1' is the most relevant category, '2', is the next most relevant category, etc. <input type="checkbox"/> Conference Expenses <input type="checkbox"/> Curriculum Enhancement <input type="checkbox"/> Diversity & Inclusion <input type="checkbox"/> Faculty Support <input type="checkbox"/> Innovation & Entrepreneurship <input type="checkbox"/> K-12 Pipeline Activities <input type="checkbox"/> Leadership <input type="checkbox"/> Research

<input type="checkbox"/> Student Support	
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Primary Applicant:

Name	Email	Phone	Address
WPI Affiliation:			
<input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Graduate Student <input type="checkbox"/> Undergraduate Student			
Department/Program:		Position/Title:	

Co-Applicant(s):

Name	Email	Phone	Address
WPI Affiliation:			
<input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Graduate Student <input type="checkbox"/> Undergraduate Student			
Department/Program:		Position/Title:	

Provide a summary of your proposal here that would be appropriate to publish in the grant announcement event program booklet should your application be funded (limit to one paragraph approximately 75 words):

Proposal Details:

1. Provide a detailed description of your project/initiative including objectives, project staffing, and schedule.
2. Why is this project important? What problem or need is addressed? Does it address a gap in existing WPI programs?
3. What are the expected outcomes of your project? How will you measure success?
4. How does this proposed project meet the objectives of WIN?
5. Who benefits from this project? In what ways? Number of people impacted?
6. Knowing that the committee will review a number of applications, what makes your project worth the investment of funds? How is your project uniquely important to the mission of supporting girls and/or women in STEM?
7. How will WIN be recognized as having played a role in the success/completion of your project?
8. Is this a one-time funding request? If no, how will the project be sustained after the grant period? Are you seeking additional funding from other sources? If so, indicate potential partners.
9. If this proposal is a renewal of a previously funded grant, what changes will you make from your original proposal? What lessons have learned? What has been your project's impact to date?

Budget:

Provide a detailed budget, including all projected expenditures and sources of support.

Eligible expenses include:

- Materials/Supplies
- Stipends (proposed stipends must be aligned to current market/department rates for each job.)
- Professional Development
- Conference Fees
- Honorariums or Transportation/Travel Costs
- Research Related Costs
- Food/Facility Costs (food costs up to \$15 per person is acceptable, please provide support information)
- Other Expenses

Please note the following expenses will not be considered:

- WPI Faculty and University Staff Salary
- Tuition
- Personal Technology Devices

- Capital Improvements

Expenses and Amount Requested Summary:

Category	<u>Anticipated Expenses</u>	<u>Requested Amount</u>	<u>Partial Funding Amount</u>
Materials/Supplies			
Stipends			
Professional Development			
Conference Costs			
Honorariums or Transportation/Travel Costs			
Research Related Costs			
Food/Facility Costs			
Other Expenses			
Total Expenses			

Please upload detailed spreadsheet of your budget.

Comments: Please use this section to explain any of the above line items more thoroughly (i.e. other expenses).

Please check all boxes:

- I understand that by submitting this application, I have agreed to be available on **April 4, 2020** for the grant awards event should my project be funded.
- I understand that I may be contacted during the application review period to answer questions and/or provide additional information.
- I understand that, should my project be funded, I may be asked to participate in events showcasing my project during the academic year.
- I understand that, should my project be funded, I may be asked to prepare short videos during the year showcasing my progress and extending thanks to the donors who supported the Women's Impact Network.
- I understand that, should my project be funded, I will be expected to provide a report at the conclusion of my project with data that will show the impact of the work.

