

CAO Meeting Minutes #14 2016-2017 (not sure if emailed @faculty)

Committee on Academic Operations Meeting Minutes

14th CAO Meeting of 2016-2017
Wednesday, January 18th - 3PM in SL225

Chair: Germano Iannacchione (PH)

In Attendance: Stephan Sturm (MA), V. J. Manzo (HUA), Kristin McAdams (Administrator of Academic Programs), Sarah Miles (Registrar), Paul Reilly (Academic Advising), Amy Zeng (FSB), Fred Looft (ECE/SE)

Student Representatives:

1. The minutes from the 12th (12/6/16) and 13th (12/13/16) meetings of CAO were approved with no modifications.
2. CAO continues to work on Google Docs and Sharepoint drive currency for the convenience of CAO members. Chair Iannacchione will continue to send out meeting material as email attachments prior to each meeting.
3. A motion to name S. Sturm, P. Reilly, G. Iannacchione and S. Miles as a subcommittee of CAO to review and manage all student petitions that were received and required action over the Christmas/New-Year's break was **approved**.

Old Business

4. A motion from Mathematical Sciences relative to MA 180x was tabled until additional information is received from the MA department.
5. A CAO course proposal template with draft changes was tabled and will be reviewed by CAO at the next regular meeting of CAO.

New Business

6. F. Looft will attend the next committee chairs luncheon meeting on Feb. 9 (Noon-1pm) as the CAO representative.
7. The HUA and INGS motion to remove double major restrictions (attached) was **approved**.

Meeting adjourned at: 3:50pm.

Submitted by: F. Looft, (CAO Secretary, C term, 2017)