

CAO Meeting Minutes #1 2016-2017 (not sure if emailed)

Committee on Academic Operations Meeting Minutes
1st CAO meeting of 2016-2017

Monday, August 29, 2016 in Faculty Governance Conference room, SL225

Chair: Stephan Sturm (MA)

Secretary: K Wobbe (pro tem)

In Attendance: Germano Iannacchione (PH), Fred Looft (ECE), Kristin McAdams (Administrator of Academic Programs), Sarah Miles (Registrar), Paul Reilly (Academic Advising), Stephan Sturm (MA), Kris Wobbe (Associate Dean of Undergraduate Studies), Amy Zeng (FSB)

Student Representative: Colette Pellegrini de Paur

Called to order at 10:03pm

Administrative:

1. Introductions of committee - there are 4 new faculty members this year, and a new registrar
2. Voted new officers: Stephan Sturm to serve as chair for A term, Germano to serve as chair in B, C, and D terms. Secretary for A and B - George Heineman, for C and D - Fred Looft
3. Selected members to attend the committee chairs lunches for the rest of the semester.
4. Over the summer our subcommittee for expedited review heard 15 petitions. Four were to waive academic suspension/warning: 2 were approved. Eleven were for readmission: 7 were approved. Also multiple petitions to walk at graduation, about 2/3 were approved.
5. Work continues on the CAO portal for submission and tracking of motions to the committee.
6. We discussed the possibility of a joint CAO/CAP meeting to share with faculty the philosophy of flexibility as programs and departments consider changes to their distribution requirements. The conclusion was that it may be more fruitful to have a 5 minute information session at the beginning of a faculty meeting.

Old Business:

1. 4 motions from ENV (Originator: Krueger, Liaison: Manzo) Postponed until VJ is present.
2. Discussed outlines of motion from FSB to change distribution requirements of IE. Key concern is to increase, not decrease, flexibility of the program. A revised motion will be submitted.
3. Awaiting a revised motion from Orr on a Sustainable Engineering minor.

New Business:

1. Motion from Air Force Aerospace Studies for a minor. Awaiting revised motion. (Originator: DeRosa and now O'Sullivan. Liaison: Wobbe)

2. Motion from AE to add a new course. (Originator: Gatsonis. Liaison: Sturm) Awaiting revisions.

3. Motion from AE to alter distribution requirements for AE major. (Originator: Gatsonis. Liaison: Sturm) Awaiting revisions of the new course motion.

4. Motion from ECE to change Major Distribution requirements for ECE major. (Originator: Clancy. Liaison: Sturm) Approved.

Meeting adjourned at 11:03

Submitted by Kris Wobbe (secretary pro tem)