

CAO Meeting Minutes #2 2016-2017 (not sure if emailed)

Committee on Academic Operations Meeting Minutes

2nd CAO meeting of 2016-2017

Monday, September 12, 2016 in Faculty Governance Room, Salisbury Labs

Chair: Germano Iannacchione (PH) (pro tem)

Secretary: VJ Manzo (HUA) (pro tem)

In Attendance:

Germano Iannacchione (PH), Kristin McAdams (Administrator of Academic Programs), V.J. Manzo (HUA), Sarah Miles (Registrar), Paul Reilly (Academic Advising), Kris Wobbe

(Associate Dean of Undergraduate Studies), Amy Zeng (FSB)

Student Representative: Michael Brooks

Called to order at 10:01am

Minutes #1 approved

Old Business

1. Motion from ENV to Add a New Permanent Course ENV 3100 (originator: Krueger, liaison: Manzo)
 - o CAO notes that this petition likely won't be able to be implemented in B term and suggests that the originator revise the implementation date.
 - o CAO requests clarification from the originator regarding the notion of running this as an experimental offering, especially with the refined target student as described in the motion.
 - o Returned to originator
2. Motion from ENV to Add a New Permanent Course ENV 3000 (originator: Krueger, liaison: Manzo)
 - o CAO requests that the description include a note about students not being able to receive credit for both the experimental version of the course (list experimental course number) and the new approved course number using standard language from the CAO website template.
 - o CAO requests clarification from the originator regarding the notion of running this course an ISRP with a decoupled classroom section and field section each with their own independent grade.
 - o Returned to originator
3. Motion from ENV to Add a New Permanent Course ENV 2900 (originator: Krueger, liaison: Manzo)
 - o Approved

4. Motion from ENV to Add a New Permanent Course ENV 2310 (originator: Krueger, liaison: Manzo)
 - Approved
5. Motion from BUS to Change the Distribution Requirements of IE (originator: Strong, liaison: Zeng)
 - Approved

New Business:

1. Motion from PH to Add a New Experimental Course PH 111X (Originator: Medich, liaison: Iannacchione)
 - Please add department approval date
 - CAO requests editorial changes including the removal of the "Date submitted...", and revision of "many" for may
 - CAO requests clarification about courses that may not be taken with PH111x for credit.
 - CAO requests more information about the follow up course
 - CAO requests information about the resource costs to sustain this course after the grant runs out.
 - Returned to originator

Meeting adjourned at 11:03am

Respectfully submitted,
V.J. Manzo, CAO