

**Minutes of the Committee on Academic Operations (CAO)
Meeting #9 of AY 2020-21**

Date and Time: Monday, December 14, 2020, 10:00 AM – 11:00 AM

Location: Virtual meeting via videoconference

Attendees: R. Cowlagi (AE), A. Fan (Student Representative), A. Heinricher (Dean of Undergraduate Studies), P. Mathisen (CEE, Chair), K. McAdams (Academic Programs), S. Miles (Registrar), P. Reilly (Academic Advising), J. Srinivasan (BBT), D. Strong (BUS), and L. Titova (PH).

The meeting was called to order by Prof. Mathisen at 10:02 AM.

Old Business

1. The Minutes of the 8th CAO Meeting of AY 2020-21 were reviewed and approved after minor revisions.

New Business

1. A motion to change the title of *ISE 2820 Intensive Reading for Non-native Speakers of English* to *ISE 2820 Critical Reading for our World* was approved.
2. A motion to add the course *TH 2219 Playwriting* to the catalog was approved conditional to minor revisions regarding cross-listing with *WR 2219*.
3. A motion to add the course *WR 2219 Playwriting* to the catalog was approved conditional to minor revisions regarding cross-listing with *TH 2219*.
4. A motion to change *RE 2722 Modern Problems on Belief* from a Category I to a Category II course was approved.
5. A motion to make *ES 150X Fundamentals of Systems Thinking* a permanent course *ES 1500 Fundamentals of Systems Thinking* was approved conditional to confirmation of the course number and inclusion of the original proposal of the experimental course.
6. Motions to revise the catalog descriptions of the following three related courses were approved:
 - a. *AB 1531 Elementary Arabic I.*
 - b. *AB 1532 Elementary Arabic II.*
 - c. *AB 1533 Elementary Arabic III.*
7. The following two related motions were approved:
 - a. Eliminate *The British Empire (HI 2324)*, conditional to minor editorial revisions.
 - b. Add *The European Empires (HI 2329)*.
8. A motion to add the course *HI 2900 Topics in Gender and History* was tabled pending clarifications about students' ability to take the course for repeated credit.
9. Discussions on two drafts of the 2021-22 academic calendar included the following points:
 - a. Overall, both calendars are improvements over the Fall 2020 calendar due to a longer break between A- and B-terms.
 - b. The C and D-2022 calendar is close to normal, although subject to change depending on medical advice at that time.
 - c. The Labor Day holiday is reinstated, but possibly unnecessary. Instead, a long weekend towards the end of A-term may help reduce faculty and student stresses.
 - d. For planning purposes, the TechFlex mode of delivery is assumed.
 - e. B-term ends exactly two weeks after the Thanksgiving break.

The meeting adjourned at 10:55 AM.

Respectfully submitted,
Raghvendra V. Cowlagi (Secretary)