

**Minutes of the Committee on Academic Operations (CAO)  
Meeting #11 of AY 2020-21**

**Date and Time:** Tuesday, February 09, 2021, 4:00 PM – 5:00 PM

**Location:** Virtual meeting via videoconference

**Attendees:** R. Cowlagi (AE), L. Elgert (SSPS), A. Heinricher (Dean of Undergraduate Studies), P. Mathisen (CEE, Chair), K. McAdams (Academic Programs), S. Miles (Registrar), P. Reilly (Academic Advising), J. Srinivasan (BBT), D. Strong (BUS), and L. Titova (PH).

The meeting was called to order by Prof. Mathisen at 4:02 PM.

**Old Business**

1. The Minutes of the 10<sup>th</sup> CAO Meeting of AY 2020-21 were reviewed and approved with minor revisions.
2. A student petition to unfile an MQP eCDR in order to pursue a 4/3 credit double-major MQP was approved after reviewing clarifications from the originator regarding how the extended MQP would meet requirements for both majors.
3. A motion to add *HI 2900 Topics in Gender and History* was approved conditional to editorial revisions in the course description to clarify the recommended background and a recommendation to amend the course title to include the specific topics addressed.

**New Business**

1. Three related motions to change the following three courses from Category II to Category I were approved:
  - a. *ME 4810 Automotive Materials and Process Design.*
  - b. *ME 4813 Ceramics and Glasses for Engineering Applications.*
  - c. *ME 4832 Corrosion and Corrosion Control.*
2. Two related motions were approved conditional to confirmation of support for this motion from the SSPS Department and conditional to minor editorial revisions in the rationale:
  - a. Remove *PSY 2502 Psychophysiology* from the undergraduate catalog.
  - b. Add *PSY 4110 Psychophysiology* to the undergraduate catalog.
3. A motion to change the BME distribution requirements was tabled pending further clarifications.
4. A motion to change the CEE distribution requirements was tabled pending further clarifications.
5. A discussion ensued about *EN 2244*, which was removed from undergraduate catalog, although there was no formal motion to remove the course. The Committee agreed that *EN 2244* should be added back to the catalog. CAO reminds all departments and programs of the importance of reviewing their course offerings to ensure that they are offered as designated and that the undergraduate catalog remains accurate.

The meeting adjourned at 4:51 PM.

Respectfully submitted,  
Raghvendra V. Cowlagi (Secretary)