

CAO Meeting #11 12/02/2022

Present: Laureen Elgert (IGS, Chair), Danielle Cote (MME, Secretary), Jagan Srinivasan (BBT), Paul Reilly (Assistant Dean of Student Success), Steven Van Dessel (CEAE), Arne Gericke (CBC, Interim Dean of Undergraduate Studies), Qingshuo Song (MA), Michelle Ephraim (HUA), Nick Blank (Director of Academic Programs, Undergraduate Studies), Sarah Miles (Registrar)

Absent: None.

Guest: Jeannine Coburn, BME

Date and Time: Friday, December 2, 2022, 10:00 AM

Location: Virtual meeting via video conference

Meeting was called to order at 10:01 am.

Old Business:

- A motion from MME to add a new course, ME 4323 Fundamentals of Drivetrain Systems, was approved via email.
- A motion from MME to add a new course, ME 4324 Integrated Design of Mechanical Systems, was approved via email.
- Meeting minutes from Meeting #10 November 18, 2022 were approved.
- A motion from BME to that the Program Distribution Requirements for the Biomedical Engineering Major be modified by requiring a maximum of 1/3 unit of coursework at the 500 level or 5000 level to count towards the Biomedical Engineering requirement was elaborated on by Jeannine Coburn, was approved.
- A motion from HUA to add a new course, AB1600 Moroccan Colloquial Arabic, was tabled pending additional information.

New Business:

- A motion to approve a Readmit after Suspension request was tabled pending additional information from the student.

Meeting adjourned at 10:54 am.

Respectfully submitted,
Danielle Cote, CAO Secretary