

## **Committee on Academic Policy (CAP): Meeting Minutes**

Thursday, 8 December 2022, 2:00 pm

Meeting #10 AY2022-2023

Meeting held via Hybrid

Attendees: B. Calli (RBE), F. Levey (MME), J. Dudle (CEE, EDC representative), R. Gyurcsan '24 (Student representative), O. Pavlov (SSPS), B. Servatius (MA, CAP chair, CITP representative), S. Wodin-Schwartz (MME), A. Gericke (Dean of Undergraduate Studies), S. Miles (Registrar), S. Levitan '24 (Student representative)

Not In Attendance:

1. The meeting was called to order at 2:02 pm.
2. There was a discussion about meeting as a committee next week now that the faculty meeting has been moved to the following Monday. CAP historically does not meet during faculty meeting weeks. It was decided that CAP would not meet next week.
3. The minutes of meeting #9 were approved.
4. The sub-committee evaluating the test blind admissions policy reported back that they had asked some students informally about their feelings related to the admissions policy. This subcommittee will work with admissions to determine the data need to assess this test blind admissions policy.
5. There was further discussion about if there should be a policy in regards to machine proctored exams. CAP strongly supports a continued recommendation to the Dean of Undergraduate Studies that faculty at WPI not use exam proctoring software, such as Honorlock, based on current privacy concerns raised by CITP. We are open to exploring new technologies for machine based proctoring, and this recommendation may be revisited in the future.
6. There was a discussion about if there should be a policy about what could/should be required of students on campus recognized Wellness days. There was a general sentiment that reminders to faculty during the term should be used as a tool to further educate faculty about the purposes of Wellness days and the expectation that there will be no academic classes, make-up exams, or retake exams taking place and no homework/project should be due. In D-term, CAP will continue monitoring experiences and challenges with the Wellness days to help determine if a policy is needed. We welcome community feedback.
7. The meeting adjourned at 2:51 pm.

Respectfully submitted,

Sarah Wodin-Schwartz

B-term Secretary