Committee on Teaching and Research Faculty (CTRF) Meeting #13 Minutes
Thursday Dec. 15, 2022
2pm-3pm

Meeting held in person

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA), Suzanne LePage (CEAE)

1. Call to order. Chair Brodeur called the meeting to order at 2pm.

2. Meeting #12 minutes. The Committee reviewed the minutes and approved them with several minor edits.

3. Discussion of the Provost’s timeline for TRT Cohort #3. The committee agreed that the Provost’s updated schedule looked good, with some minor edits suggested by Committee Member Danielski.

   The committee then discussed how to encourage the administration to pass along specific, substantive feedback to Cohort #3 applicants. Such feedback could help provide helpful context for applicants who aren’t successful with their applications. It would also contribute to a culture of transparency and help open lines of communication.

4. Discussion of Kimberly’s plan to present findings at the department heads’ meeting in January. Chair Brodeur will reach out to Kimberly LeChasseur to figure out her plan for this presentation along with how to best use the time allotted.

5. Informational session for TRT cohort. In January, the committee needs to find a room, schedule a time (perhaps an hour and a half block?), and plan to do a presentation followed by a Q&A session. Perhaps we can also have interested attendees sign up for one-on-one meetings with successful TRT applicants. Chair Brodeur will follow up on this and disseminate more information.

6. CTRF meeting time for C-term. The committee decided to meet from 2pm-3pm on Thursdays. Secretary Aguilar sent out an invite via Outlook.

   The meeting was adjourned at 3pm.

Respectfully submitted,

Joe Aguilar
CTRF Secretary