

Committee on Academic Policy (CAP): Meeting Minutes

January 30, 2023, 2:00 pm

Meeting #12 AY2022-2023

Meeting held via Hybrid

Attendees: J. Duddle (CEE, EDC representative), A. Gericke (Dean of Undergraduate Studies), R. Gyurcsan '24 (Student representative), F. Levey (MME), O. Pavlov (SSPS), B. Servatius (MA, CAP chair, CITP representative), S. Wodin-Schwartz (MME)

Not In Attendance: B. Calli (RBE), S. Levitan '24 (Student representative), S. Miles (Registrar)

Guest: Vijay Menta, Vice President for Information Technology and Chief Information Officer

1. The meeting was called to order at 2:01 pm
2. The minutes from meeting #11 were approved.
3. Vijay Menta, Vice President for Information Technology and Chief Information Officer, introduced himself to CAP. He was most recently CIO at Middlebury College, and before that in IT at Yale University.

A question was asked about the recent survey regarding technology-related services provided by the IT department, and whom received the survey. V. Menta explained that random sampling is standard methodology for this type of higher education survey, and the survey is externally administered.

A discussion regarding eProjects was held. CAP members noted that eProjects provides a single site for projects in a consolidated manner. However, students may not understand that they can initiate their own projects, rather than select an existing project on eProjects. A. Gericke noted that a process for student-initiated projects has been developed and is ready to be rolled out. The process will allow students to post project ideas and advertise to other students. CAP noted that a landing page in which students are informed that they have multiple pathways (select advisor initiated project; self-initiate a project; etc.) may be helpful. CAP asked about a process for faculty to provide input for improving eProjects. When eProjects was first being rolled out, there was a committee to provide input. It was noted that reformation of such a committee may be useful.

V. Menta noted that his office can work with a committee that gathers input from across campus and develops a consensus on immediate and long-term needs.

4. The meeting adjourned at 2:57 pm.

Jeanine D. Dudle

CAP Secretary, C 2023