

Committee on Academic Policy (CAP): Meeting Minutes

February 13, 2023, 2:00 pm

Meeting #14 AY2022-2023

Meeting held via Hybrid

Attendees: B. Calli (RBE), J. Dudle (CEE, EDC representative), A. Gericke (Dean of Undergraduate Studies), V. R. Kasireddy (Student representative), F. Levey (MME), O. Pavlov (SSPS), S. Miles (Registrar), B. Servatius (MA, CAP chair, CITP representative), S. Wodin-Schwartz (MME)

Not In Attendance: R. Gyurcsan '24 (Student representative)

The meeting was called to order at 2:01 pm

- (1) The minutes from meeting #13 were approved.
- (2) Advising Day (02/23/2023) was discussed, as it precedes a long weekend due to a Wellness Day on Friday (02/24/2023). It was agreed that this should be avoided in the future. It was noted that Advising Day also coincides with Career Day, which students may prioritize. The draft 2024 calendar has Academic Advising Day in a different week than the C term Wellness Day.
- (3) It was asked of all CAP members to review CAP's "Roles and Responsibilities" for the Faculty Handbook.
- (4) The "Proposal for Faculty Policy on File Changes to Support Privacy and Confidentiality" discussion was continued from CAP Meeting #13. It was noted that it could be instructive to inform authors (students) and advisors of changes that were initiated based on violations of policy. Thus it was suggested that the statement "Where possible WPI will partner with authors to replace or redact original submissions" be revised to include both authors and advisors. B. Calli will work with A. Gold to prepare a formal motion for this policy.
- (5) The meeting adjourned at 2:53 pm.

Jeanine D. Dudle

CAP Secretary, C 2023