

**CASL Meeting #7 Minutes**  
**January 17, 2023**  
**3:00PM – 4:00PM**  
**Zoom Meeting**

**Attendees:** Jeannine Coburn (chair), Daniel DiMassa (secretary), Francesca Bernardi, Arne Gericke, Adish Jain (undergraduate representative), Arnold Lane, Paul Reilly, Greg Snoddy, Naitik Zaveri (graduate representative)

**Call to Order:** 3:04

**Approval of Minutes from Meeting #6**

**Updates and Discussion Items**

Dean Gericke provided an update on his review of Student Course Reports, noting that he has given renewed attention to question 19.

Reminder: Just-in-time Advising Training will take place on February 14<sup>th</sup>, 12:00pm – 1:30pm. Discussion ensued on how to disseminate news of the event and engage as many faculty as possible. Discussion ensued regarding a post-event survey to assess usefulness of event. Chair Coburn to reach out to MTLC regarding using post-event survey used for other events, like the Lunch N' Learns.

There is concern about low engagement on Academic Advising Day given the conjunction of Academic Advising Day (Feb. 23) and the Wellness Day (Feb. 24). It was noted that the Career Fair will not occur on Academic Advising Day. All of these things combined may result in a "long weekend feel" with low engagement on Academic Advising Day. Discussion ensued on how we can message the importance of Academic Advising Day.

**Adjournment:** 4:03