

## Draft Committee on Tenure and Academic Freedom Minutes

February 15, 2023

Attendees: Mark Claypool (Chair), Michael Timko (secretary for the day), Renata Konrad, Constance Clark, Kris Wobbe

Absent: Nima Rahbar

Called to Order: 11:33 am.

1. The minutes from Feb-8-2023 were accepted with minor changes.
2. CTAF's guidance documents for Professors of Teaching were discussed prior to sharing with the community.
  - a) The guidance overview document was accepted with minor changes to the statement length (see below).
  - b) The Teaching Portfolio Guidance was considered and discussed. After deliberation, it was modified to state explicitly that the narrative should consist of 10-pages (maximum) with single spacing. Differentiation between the 10-page teaching portfolio and the traditional 6-page overview statement was discussed further. The decision was made to reduce the overview statement to 4 single-spaced pages to reduce overlap with the teaching portfolio. No further changes were made.
  - c) The dates for the information sessions for the Professors of Teaching and their Department Tenure Committees were reviewed: 2 meeting slots for each group – 1 in-person, 1 Zoom the last week of C-term. Chair Claypool will post the finalized versions of the guidance documents on CTAF's Canvas website in advance of the information session meetings.
  - d) The letter to be sent to external reviewers was considered and discussed. The letter for traditional (dual-mission) faculty was used as a starting point, edited to emphasize that the intention is to evaluate the candidate's performance and potential as an educator. The tenure criteria for Professors of Teaching were appended to the end of the letter. No further changes were made.
3. Business for next week was briefly discussed.

The meeting was adjourned at 11:59 am.