Committee on Teaching and Research Faculty (CTRF) Meeting #14 Minutes
Thursday Jan. 12, 2023
2pm-3pm

Meeting held in person

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA), Suzanne LePage (CEAE)

1. Call to order. Chair Brodeur called the meeting to order at 2pm.

2. Scheduling an information session for Cohort #3. The Committee identified Wednesday 1/18 as the preferred date for an informational session, with Wednesday 1/25 as a backup. The meeting would take place from 12pm-1pm.

Chair Brodeur said he would check with the Provost on his plans for an informational session as noted in his timeline. Next Wednesday, Chair Brodeur can plan to lead CTRF’s informational session, and, as members of Cohort #2, Committee Member Izabela Stroe and Secretary Aguilar can attend to share their experience as needed. If applicants have follow-up questions, they can continue the conversation afterward with CTRF, members of Cohorts #1 and #2, and Morgan Center representatives. The session should also be recorded so anybody who cannot come would be able to access the information presented.

At any time, interested TPT applicants can find resources on the TPT Canvas site (https://canvas.wpi.edu/courses/26464), which includes a recording of the TRT informational session from last year headed by Kimberly LeChasseur and Chrys Demetry.

Committee Member Althea Danielski will invite other members of Cohorts #1 and #2 and will also reach out to Chrys Demetry and Kimberly LeChasseur.

The Committee decided that, after hearing from the Provost and securing the room and time, Secretary Aguilar would send out the email notifying people about this meeting.

3. Department heads meeting. 1/25. The committee discussed how to best use the time allotted at the department heads’ meeting on 1/25. What should be the key take away points for Kimberly LeChasseur presentation? Chair Brodeur said he would contact Kimberly LeChasseur to see if she could join for CTRF’s next meeting on Thursday, 1/19, to make a plan.

4. The meeting was adjourned at 3pm.

Respectfully submitted,

Joe Aguilar
CTRF Secretary