

Committee on Teaching and Research Faculty (CTRF) Meeting #16 Minutes
Thursday Jan. 26, 2023
2pm-3pm

Meeting held in person

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA), Suzanne LePage (CEAE)

1. **Call to order.** Chair Brodeur called the meeting to order at 2pm.
2. **Meeting notes #14 and #15.** The Committee talked through the notes, made several minor changes, and approved Minutes #14. The Committee agreed Kimberly LeChasseur should review Minutes #15 before they're sent out to the faculty.
3. **Debriefing of the DH meeting.** Chair Brodeur told the Committee about the Department Heads' meeting and Kimberly LeChasseur's presentation. At the meeting, Chair Brodeur introduced CTRF and our role in faculty governance. Kimberly presented her updated slides to attendees and answered questions. There was discussion at the meeting about the need to encourage women and faculty of color to apply. The question was raised about whether probationary faculty (NTT in their first year of contract) should be able to apply for a TPT cohort. The Provost responded he would look into this question.

There was talk of doing an equity audit for applicants chosen for the third cohort. There was also the question of whether new TPT members' teaching loads ever change after being accepted onto the tenure track.

Chair Brodeur said the presentation was well-received by attendees.

4. **Follow-up email from department head.** A department head sent a follow-up email after the meeting about the question of research faculty members applying for the TPT cohort. The Committee discussed several possible pathways around this question.
5. **Committee Member LePage proposed a standing item on the CTRF agenda: a regular COG update.** The Committee agreed that this was a great idea.
6. **Updates for the faculty handbook.** The Committee will consider Secretary Richman's proposed changes to the faculty handbook in a future meeting. Secretary Richman would especially like our opinion on appointments and promotions. The committee agreed to compile notes on proposed changes.

7. **The meeting was adjourned at 3:03 pm.**

Respectfully submitted,

Joe Aguilar
CTRF Secretary