

Committee on Teaching and Research Faculty (CTRF) Meeting #17 Minutes
Thursday Feb. 2, 2023
2pm-3pm

Meeting held in person

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA)

- 1. Approval of minutes from last week.** The Committee reviewed meeting minutes #16 and made several minor changes. The Committee agreed Kimberly LeChasseur should review minutes #16 before sending to the faculty.
- 2. COG update from Committee Member Danielski.** Committee Member Danielski shared that, in the afternoon's faculty meeting (2/2/23), there would be an update on distribution numbers for WPI's tenure track and non-tenure track faculty. WPI's current numbers do not match WPI's institutional goals, so it's important to watch the faculty response after numbers are shared.

At the faculty meeting, there would also be an announcement from Secretary Richman about changes to the faculty handbook. There are layers of changes, from simple reorganization to larger things. We need to keep a close eye on any faculty handbook changes that could affect teaching faculty. One especially relevant alteration regards questions around the timing of promotions for teaching faculty with plenty of experience at WPI who are newly accepted on the tenure path.

- 3. Jeanine Skorinko's email re: COAP.** COAP forwarded some questions about the format requested for candidates applying for promotion. What would be most fair for everyone, both dual-mission faculty and TPT faculty? The Committee agreed to examine COAP's instructions over the coming week and discuss more thoroughly on Thursday 2/9/23.
- 4. Discussion of faculty handbook sections under review.** The Committee agreed to talk about relevant faculty handbook sections on Thursday 2/9/23.
- 5. Question about self-assessment tool for 2023.** Secretary Aguilar asked whether the 2023 self-assessment tool for TPT Cohort #3 would be the same as the 2022 self-assessment tool. Committee Member Danielski and Chair Brodeur said this year's tool would be the same as last year's tool.
- 6. The meeting was adjourned at 3:00 pm.**

Respectfully submitted,

Joe Aguilar
CTRF Secretary