



Student Organization Publicity Policy:
Informational Flyers and Posters

- If you would like to publicize in academic buildings, you must post on corkboards provided in the buildings. The building custodian will remove all fliers and posters placed on doors or walls.
- If you wish to publicize in a residence hall, copies must be submitted to the Residential Services Office in East Hall and be approved by staff.
- If you would like to post in the Campus Center, you may bring your poster to Kim Wykes in the Rubin Campus Center, 2nd floor.
- Available through the Campus Center Information Desk, sandwich boards or easels may be used to advertise meetings and events on campus.
- If your organization has an original idea to publicize, you must meet with the Assistant Dean of Student Activities (or their designee), for approval.
- Posters are not allowed on glasses, doors, painted walls or the exterior of buildings.