

Undergraduate Outcomes Assessment Committee (UOAC) Meeting Minutes

Date: Monday, February 6, 2023

Meeting #6

Location: ZOOM meeting

Present: Doug Petkie (PH), Chrys Demetry (Morgan Center), Soroush Farzin (CEAE), Adrienne Hall-Phillips (CAP representative), Kate McIntyre (HUA), Yashvi Gosalia (CM'25), Andrea Arnold (MA)

Guest: Melissa Leahy (Institutional Research)

1. Chair Petkie called the meeting to order at 10:03 am.
2. The committee reviewed and approved minutes from meeting #4 and meeting #5.
3. C. Demetry presented a work-in -process to update the undergraduate assessment matrix. UOAC will decide on a small number of areas where the committee thinks we need improvement, and then bring these suggestions to CAP and/or the full faculty.
4. There was a lively discussion about the existing data volume and complexity. One suggestion is to create a presentation that outlines all the different types of data related to learning outcomes. M. Leahy discussed that Institutional Research has identified a university need for a way to search and extract existing data. This is something that they are working on, with one of the main challenges being access to the raw data. Currently, WPI does not have the raw data for all of our assessments. Institutional Research has the raw data from NSSE, however it does not belong to any specific team and is monumentally complex. The underlining problem is that UOAC doesn't have an assessment coordinator, as there is no support for UOAC to do this kind of work. Other suggestions:
 - a. A glossary or index of the key terms, reference guide of what we know about each assessment, and other important details.
 - b. It might be helpful to specifically recruit or promote membership on this committee to faculty who have or want to develop assessment roles in their departments or programs.
 - c. There is a huge challenge in learning the ins and outs of assessment. Perhaps a meeting with CAP and/or A. Gericke (Interim Dean of UG studies) could help with addressing this issue.C. Demetry will work at proposing an assessment calendar for the next 10 years, which leads us to the next NECHE and ABET accreditations.
5. The meeting adjourned at 10:53 am.

Respectively submitted,

Adrienne Hall-Phillips, secretary for C term