

**Committee on Teaching and Research Faculty (CTRF) Meeting #23 Minutes**  
**Thursday April 6, 2023**  
**11am-11:30am**

**Meeting held over Zoom**

**Members in attendance:** Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Althea Danielski (HUA)

1. **Call to order.** Chair Brodeur called the meeting to order at 11:00am.
2. **Discuss and approve minutes #22.** The committee will do this over email.
3. **COG report from Committee Member Danielski.** Committee Member Danielski reported that the ballot process has started for vacancies on all faculty governance committees except COG, COAP & CTAF. COG hopes a good number of teaching and research faculty will step up to serve. We need about thirty new people, and there should be at least two people on the ballot for each position. Since all full-time faculty are now eligible to take part in faculty governance, then we want to echo the open call to any full-time faculty member who's interested and able.

Chair Brodeur will draft a recruiting email to the TRT mailing list with a reminder for everyone to consider serving. If full-time faculty have further questions, they can reach out to any CTRF member to ask for more information. If anybody knows someone who would be a great fit for a particular committee, please contact them directly.

4. **Chair Brodeur's draft of a motion template re: sabbaticals for all full-time faculty.** Chair Brodeur sent a draft of a motion template. The committee will discuss Chair Brodeur's template further in person during the next meeting.
5. **The meeting was adjourned at 11:30am.**

**Respectfully submitted,**

**Joe Aguilar**  
**CTRF Secretary**